

### YEARLY STATUS REPORT - 2023-2024

Part A		
Data of the Institution		
1.Name of the Institution	MARATHA VIDYA PRASARAK SAMAJ'S ARTS, COMMERCE AND SCIENCE COLLEGE, MANMAD	
Name of the Head of the institution	DR. D. GAVHANE	
• Designation	PRINCIPAL	
• Does the institution function from its own campus?	Yes	
Phone no./Alternate phone no.	02591225364	
Mobile No:	9420225364	
Registered e-mail	mvpprinmanmad@gmail.com	
Alternate e-mail	principal@acsmanmadcollege.ac.in	
• Address	105, Ankwade Shiwar, Yeola Road	
• City/Town	Manmad	
• State/UT	MAHARASHTRA	
• Pin Code	423104	
2.Institutional status		
Affiliated / Constitution Colleges	Affiliated College	
Type of Institution	Co-education	
• Location	Rural	

								_	OLLEGE, MANMAL
• Financial Status			Self-f	inanc	ing				
				Savitribai Phule Pune University, Pune					
• Name of	the	IQAC Coordi	nator		CA. Dr. P. R. Kadam				
• Phone No	).				9960350430				
Alternate	pho	one No.			02591225364				
• Mobile					025912	25364	Ŀ		
• IQAC e-ı	nail	address			iqac@a	csmar	madcol	lege	.ac.in
Alternate	e-n	nail address			mvppri	nmann	nad@gma	il.c	om
3.Website addro (Previous Acado		`	the AQ	QAR	https://acsmanmadcollege.ac.in/iqac/aqar/				
4. Whether Academic Calendar prepared during the year?		Yes							
• if yes, whether it is uploaded in the Institutional website Web link:		https://acsmanmadcollege.ac.in/academic-calender/							
5.Accreditation	Det	tails							
Cycle	Gr	rade CGPA		Year of Accredita	ation	Validity	from	Validity to	
Cycle 1		В	2	.43	2024	1	09/03/	2024	08/03/2029
6.Date of Establ	ishı	ment of IQA	C		12/02/	2020			
7.Provide the lis UGC/CSIR/DB'		-				C etc.,			
Institutional/Depa Scheme Funding rtment /Faculty			Agency	Year of award Amount with duration					
NA	NA NA NA		A	NA 00		00			
8.Whether comp		tion of IQAC	as pe	r latest	Yes				
<ul> <li>Upload latest notification of formation of IQAC</li> </ul>			View File	<u>.</u>					

9.No. of IQAC meetings held during the year	02
Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?	Yes
If No, please upload the minutes of the meeting(s) and Action Taken Report	No File Uploaded
10. Whether IQAC received funding from any of the funding agency to support its activities during the year?	No
If yes, mention the amount	

#### 11. Significant contributions made by IQAC during the current year (maximum five bullets)

Prepare all record by NAAC manual NAAC Peer Team Visit Establish MOU with other institution Arrange workshop for smoothly implementation of NEP Feedback collection & Analysis

### 12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
NAAC Accreditation	Accreditation with B grade 2.43 CGPA
To arranges the meetings of IQAC	Meetings of IQAC were arranged
NEP 2020	Arrange Workshop for Teacher in College
To update the college website	Dynamic College Website
Start Science Faculty	B.Sc & BCA Start from AY 2024-25
13.Whether the AQAR was placed before statutory body?	No
Name of the statutory body	

Name	Date of meeting(s)
Nil	Nil

#### 14. Whether institutional data submitted to AISHE

Year		Date of Submission
	2022-23	30/01/2024

#### 15. Multidisciplinary / interdisciplinary

The institute is affiliated to Savitribai Phule Pune University, Pune. The curriculum includes courses like Environmental Awareness, Physical Education, Democracy Election and Governance for some programmes. The students will be encouraged to undertake multidisciplinary projects. The students will be explored through the various online education tools to utilize their mind power for learning multidisciplinary subjects of their choice.

#### 16.Academic bank of credits (ABC):

The institute is affiliated to Savitribai Phule Pune University, Pune. The affiliating university has implemented a Choice Based Credit System (CBCS) in all the programs with effect from 2019. According to the university circular dated 15 Oct. 2022 college has enabled to all students to create Academic Bank of Credit Account on ABC Portal. ABC account is now mandatory to appear for university examination. Therfore all the students have created ABC account. In CBCS, students have to earn 8 credits in addition to the compulsory credits received from their core courses. In this regard, the institute has appointed faculty wise coordinators to look after the additional credits earned by the students. These coordinators encourage students to take extra credits from various platforms. The credits earned by the students are then verified and communicated to the university through an internal marks entry system.

#### 17.Skill development:

The accelerated growth has increased the demand for skilled manpower. The institute is affiliated to Savitribai Phule Pune University, Pune, incorporating the curricula of the university. The institute strives to effectively implement the Skill Enhance Courses (SEC) prescribed by the university. They include the aspects like vocational education and its integration into mainstream education. Some of the courses introduced by the university focus on positivity amongst the learners and they lay emphasis upon include the development of humanistic, ethical, Constitutional, and universal

human values of truth, righteous conduct, peace, love, nonviolence, scientific temper, citizenship values etc. The special attention has been given to the development of the life skills as well. Students' Development Board conduct personality development workshops for girl students to groom leadership. NSS, NCC and Sports department are engaged in grooming leadership among the students. We have also conducted soft skill training programme for the students. The rationale is that skills give students means to live; while values will teach them how to live.

### 18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

The promotion of Indian arts, language and culture is important for the society. Cultural awareness and expression are among the major competencies considered important to develop in students, in order to provide them with a sense of identity, belonging, as well as an appreciation of other cultures and identities. It is through the development of a strong sense and knowledge of their own cultural history, arts, languages, and traditions so that students can build a positive cultural recognition and self-esteem. The institute has established a Literary Association and Art Circle for promoting the regional languages, cultures in society and integration of Indian knowledge system. Through our college Annual Nakshatra, we encourage our students to write in Hindi and Marathi along with English so that students can express. Regional Languages are used for conversation and for teaching-learning purposes. Inclusion of traditional Indian knowledge system including tribal and other local knowledge throughout into the curriculum designed for arts and humanity related courses is observed in curricula. We organize different events during the Annual social gathering to foster the regional language and culture. Our affiliating University, Savitribai Phule Pune University, Pune has introduced Modern Indian Languages (MIL) to promote appropriate integration of Indian Languages.

#### 19. Focus on Outcome based education (OBE): Focus on Outcome based education (OBE):

Outcome Based Education or the OBE System is implemented by our institution as per the guidelines provided by Savitribai Phule Pune University. In a nutshell, the institute intends to standardize and promote the OBE system in such a way that students will be able to develop new skills essential to match up with global parameters. Regarding this, college follows the credit system pattern for all programmes. In accordance with the rules and regulations provided by Savitribai Phule Pune University, the college has introduced skill enhancement courses for the students from the academic year 2021-22.

As a part of the outcome of the degree programs, a placement cell is formed by the college which plays a crucial role in career opportunities to the students. Learning outcomes are the point of reference for conducting achievement surveys. Hence it is necessary that the defined Learning Outcomes should be surveyed in the form of creating feedback mechanism for present as well as Alumni of the students. In this context, the college has developed the feedback mechanism to understand strengths and lacunae of the course outcomes and program outcomes.

#### **20.Distance education/online education:**

In context of CBCS Pattern, the students need to earn additional credits. To fulfil this purpose, they can participate in online courses. Considering need of students who are unable to attend regular classes, the college runs the study centre of School of Open Learning (SOL) introduced by the affiliating university. IQAC also conducted some webinars.

Extended Profile		
1.Programme		
1.1		181
Number of courses offered by the institution across all programs during the year		
File Description	Documents	
Data Template		View File
2.Student		
2.1		382
Number of students during the year		
File Description Documents		
Data Template		View File
2.2		360
Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year		

File Description	Documents	
Data Template	<u>View File</u>	
2.3	92	
Number of outgoing/ final year students during the	year	
File Description	Documents	
Data Template	<u>View File</u>	
3.Academic		
3.1	18	
Number of full time teachers during the year		
File Description	Documents	
Data Template	<u>View File</u>	
3.2	18	
Number of Sanctioned posts during the year		
File Description	Documents	
Data Template	<u>View File</u>	
4.Institution		
4.1	17	
Total number of Classrooms and Seminar halls		
4.2	30.48	
Total expenditure excluding salary during the year	(INR in lakhs)	
4.3	30	
Total number of computers on campus for academic	ic purposes	
Part B		
CURRICULAR ASPECTS		
1.1 - Curricular Planning and Implementation		

### 1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

This Institution is affiliated with Savitribai Phule Pune
University. Therefore, we have to follow the curriculum fixed by the
University. Using the proper channel provided by the University, the
institute and teachers seize the opportunity to make certain
suggestions, especially at workshops, immediately before
implementing the new syllabus. There is always periodic monitoring
of the activities for effective implementation of the curriculum.
IQAC prepares the academic calendar of the college as per the
academic calendar of Savitribai Phule Pune University.

All the departments prepare the departmental academic calendar as per the college academic Calendar. All the faculty prepare their teaching plan as per the departmental academic calendar.

The curriculum is delivered as per the academic calendar and teaching plan prepared by the faculty members.

Heads of the Departments, under the principal's guidance and supervision, are given the responsibility to have effective curriculum delivery. The Institution provides various teaching aids, reference books, Internet facilities, maps, charts and models for effective curriculum delivery.

Although our college is situated in a rural area, we take care that the students from this area are not deprived of educational facilities. Co-curricular activities- Such as science exhibitions, Poster competitions, Quiz competitions, field visits, study tours, Industrial visits etc. Induction programmes for newly admitted students and staff are planned and executed.

File Description	Documents
Upload relevant supporting document	<u>View File</u>
Link for Additional information	
	https://acsmanmadcollege.ac.in/

### 1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The institution strictly adheres to the system instructed by Savitribai Phule Pune University for both the Continuous Internal Evaluation (CIE) and the End Semester Examination (ESE).

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With The adoption of the CBCS system for all UG programmes in 2019, the college has implemented a number of reforms in the CIE. All these reforms aim to improve the quality of various processes, especially in the conduct, administration and evaluation so that CIE becomes more efficient and effective.

The ratio of weightage is 30% (CIE) and 70% (ESE) in UGprogrammes. The CIE components are attendance, unit test and assignment, seminars etc.

The college conducts internal examinations under the guidance of the university. Re-examinations are conducted for the students who fail such internal examinations.

IQAC and Examination Committee (Pre-scheduling of Internal Exam.): The tentative dates of test papers are planned well in advance by the IQAC in consultation with Examination Committee and College Council.

The students, test papers are conducted online mode and the timetable is displayed on the college website, notice boards and using social media.

Each department of the college also creates its own calendar and various activities are organized.

File Description	Documents
Upload relevant supporting documents	<u>View File</u>
Link for Additional information	https://acsmanmadcollege.ac.in/

#### 1.1.3 - Teachers of the Institution participate in | B. Any 3 of the above following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. **Academic council/BoS of Affiliating University** Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma **Courses Assessment / evaluation process of the** affiliating University

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	<u>View File</u>
Any additional information	No File Uploaded

#### 1.2 - Academic Flexibility

### 1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

#### 1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

09

File Description	Documents
Any additional information	<u>View File</u>
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	<u>View File</u>

#### 1.2.2 - Number of Add on /Certificate programs offered during the year

### 1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

01

File Description	Documents
Any additional information	<u>View File</u>
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template )	No File Uploaded

### 1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

1

### 1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

1

File Description	Doc	uments
Any additional infor	mation	<u>View File</u>
Details of the studen Subjects related to certificate/Add-on p		<u>View File</u>

#### 1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

The university integrates cross-cutting issues relevant to Gender, Environment and Sustainability, Human Values and Professional Ethics into the curriculum. Some courses are taught for students in the institution curriculum as a social commitment. Such courses create awareness among the students about human values business ethics and the environment.

The course provides guidance on important topics such as human values, human rights, human protection, rural development, and health care.

Environment and Sustainability in curriculum Course in Environment studies are compulsory for the second-year UG students of all the programmes.

The course introduces the students to its multidisciplinary nature and also emphasizes renewable and non-renewable resources and the problems associated with the environment. To teach human values, the college has introduced Add - on program in human rights and human values, run by the department of political science. There is a number of courses in the UG curricula that deal with the issues of Human values and professional ethics.

The course in UG Political Science deals with Fundamental Rights and Duties, Justice, Liberty and Equality etc.

File Description	Documents
Any additional information	<u>View File</u>
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	No File Uploaded

### 1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

05

File Description	Documents
Any additional information	<u>View File</u>
Programme / Curriculum/ Syllabus of the courses	No File Uploaded
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Number of courses that include experiential learning through project work/field work/internship (Data Template)	<u>View File</u>

#### 1.3.3 - Number of students undertaking project work/field work/ internships

286

File Description	Documents
Any additional information	<u>View File</u>
List of programmes and number of students undertaking project work/field work//internships (Data Template)	<u>View File</u>

#### 1.4 - Feedback System

### 1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution

A. All of the above

#### from the following stakeholders Students Teachers Employers Alumni

File Description	Documents
URL for stakeholder feedback report	<u>View File</u>
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	<u>View File</u>
Any additional information(Upload)	<u>View File</u>

### **1.4.2 - Feedback process of the Institution may** be classified as follows

A. Feedback collected, analyzed and action taken and feedback available on website

File Description	Documents
Upload any additional information	<u>View File</u>
URL for feedback report	https://acsmanmadcollege.ac.in/feedback/

#### TEACHING-LEARNING AND EVALUATION

#### 2.1 - Student Enrollment and Profile

#### 2.1.1 - Enrolment Number Number of students admitted during the year

#### 2.1.1.1 - Number of sanctioned seats during the year

720

File Description	Documents
Any additional information	<u>View File</u>
Institutional data in prescribed format	<u>View File</u>

# 2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

#### 2.1.2.1 - Number of actual students admitted from the reserved categories during the year

#### 301

File Description	Documents
Any additional information	<u>View File</u>
Number of seats filled against seats reserved (Data Template)	<u>View File</u>

#### 2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

Our faculty members identify advanced learners and slow learners from the merit list at the time of admission and by interaction with students during lectures, practical and other educational activities. They also use various methods such as class room seminars, group discussions, home assignments, Question answer session to identify and encourage them to realise their goals.

Support for Advanced learners:

The college responds to the special learning needs of advanced learners through the following methods:

- 1. Recommending reference books.
- 2. We provide access to various web resourcesfor advanced learners.
- 3. Allowing them to spend more time in library.
- 4. Arranging expert/guidance lectures to harness their potential.
- 5. Encouraging students to apply for on-the-job training in Functional English course.
- 6. Providing opportunities to represent the college in various events and activities at the university/ state/ national levels.
- 7. Proctor system to develop the interest of advanced learners in higher education and careers.
- 8. Organizing educational visits for understanding practical aspects.

Support for slow learners:

In a normal situation the faculty members recognize slow learner during the classroom teaching and guide them to catch up with their peers.

File Description	Documents
Link for additional Information	Nil
Upload any additional information	<u>View File</u>

#### 2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
382	18

File Description	Documents
Any additional information	<u>View File</u>

#### 2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Activities like group discussions, are organized so that students can actively participate in learning. Cocurricular activities like webinars, quiz competitions encourage experiential learning of students. Functional English has 'On the Job Training' as a mandatory part of the syllabus. The affiliating university has introduced a project based course for every programme. Our college runs several portfolios like Student Development Office, NSS, Sports, College annual, etc. for nurturing critical thinking, creativity and scientific temper amongst the students. These portfolios organize and conduct below mentioned activities.

- 1. Competitions like debating and elocution give wings to the problem solving amongst students.
- 2. NSSprovide opportunity to the students to participate in various universities, state and national level camps inculcating national integrity, creativity, leadership.
- 3. Competitive examination centre encourages students to develop their critical thinking.

- 4. Sports department also provides opportunities to the students for participation in various university, state, and National level competition.
- 5. Dr. M.R. Jaykar Employability Programme develops soft skills.
- 6. The college conducts various activities like floral arrangement competition, Hindi Week, Quiz competition, Wallpapers, etc.

File Description	Documents
Upload any additional information	<u>View File</u>
Link for additional information	https://acsmanmadcollege.ac.in/student- corner/

### 2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

The college has adequate number of computers equipped with necessary hardware and software for enabling our teachers to use ICT for day-to-day teaching and learning. We also have LCD Projectors, Samrt board, Interactive panel. For effective teaching the college has made following facilities available:

- 1. ICT enable classroom
- 2. Internet connectivity to all departments, central library.
- 3.Wi-fi facility to all campus.
- 4. Teachmint, Youtube and other ICT tools are used very effectively.

File Description	Documents
Upload any additional information	<u>View File</u>
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	https://acsmanmadcollege.ac.in/student- corner/e-content/

### 2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year )

#### 2.3.3.1 - Number of mentors

11

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	<u>View File</u>
Circulars pertaining to assigning mentors to mentees	<u>View File</u>
mentor/mentee ratio	<u>View File</u>

#### 2.4 - Teacher Profile and Quality

#### 2.4.1 - Number of full time teachers against sanctioned posts during the year

18

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	<u>View File</u>
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	<u>View File</u>

### 2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

### 2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

5

File Description	Documents
Any additional information	<u>View File</u>
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	<u>View File</u>

### 2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

#### 2.4.3.1 - Total experience of full-time teachers

#### 62

File Description	Documents
Any additional information	<u>View File</u>
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	<u>View File</u>

#### 2.5 - Evaluation Process and Reforms

- 2.5.1 Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.
- 1. The college conducts all examinations under CCTV surveillance.
- 2. Under Choice Based Credit System it is mandatory for a student to pass in the internal and external examination separately.
- 3. This system focuses more rigorously on continuous evaluation to trace the performance of the students.
- 4. Under this system the internal evaluation is carried out by the college for 30% marks and external evaluation is carried out by the University for 70% Marks.
- 5. College has established a well-equipped examination department and adjoining well-furnished room for conducting Central Assessment Programme for First Year.
- 6. College has also arrangeCentral Assessment Programme for Second & Third Year BA and B.Com with colabration of affiliating university.

File Description	Documents
Any additional information	<u>View File</u>
Link for additional information	
	https://acsmanmadcollege.ac.in/administratio
	n/student-grievance-redressal-cell/

### 2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time-bound and efficient

Grievances associated with the internal assessment are handled by the examination section of the college whereas grievances related to the external assessment are forwarded to the SavitribaiPhule Pune

#### University, Pune.

- 1. The code of the conduct of examination is available in the college prospectus and on the website. The same is displayed on the notice board for the students from time to time.
- 2. The college has an Examination Committee constituted under the chairmanship of the Principal to look into the matter and appropriate measures are taken sensibly, transparently, and within the stipulated time limit.
- 3. The schedule of the final and semester examination is prepared by the Examination Committee of affiliated University for the notification of the students and communicated to the students in advance.
- 4. The grievances regarding internal practical examinations are resolved immediately by the teachers concerned and Head of the various departments.
- 5. Internal Examination answer sheets are shown to the students after the assessment by the concerned subject teachers for further clarification of the students.
- 6. Internal examination marks of various subjects are filled and submitted through online Portal of the University by the Login Id of the concerned subject teachers.
- 7. If the grievance is not redressed properly by the subject teacher, a student can puthis/her examination related queries direct to the Principal.

File Description	Documents
Any additional information	<u>View File</u>
Link for additional information	
	https://acsmanmadcollege.ac.in/administratio
	n/student-grievance-redressal-cell/

#### 2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

The Programme and Course Outcomes have been displayed at the department and also hosted on the college website so that all the stakeholders can get to know them. All the outcomes can be downloaded from the home page of the college website. In addition to that, at the very outset of the academic year students are made aware about the programme outcomes and programme specific outcomes by their respective faculty members. The teachers also explain the course outcomes of their courses. This practice enables students to

understandthe scope, career opportunities and overview of their programme. At the time of the admission process, the faculty members guide students about the abilities, skills and knowledge they will acquire if theychoose a specific programme and courses under that programme. This awareness is reinforcedthroughout the academic programme by the means of classroom teaching, career guidance sessions, mentoring and informal communication with students. In addition to this a student student InductionProgramme is organised for newly admitted students.

File Description	Documents
Upload any additional information	<u>View File</u>
Paste link for Additional information	https://acsmanmadcollege.ac.in/wp- content/uploads/2023/07/PSOs.pdf
Upload COs for all courses (exemplars from Glossary)	<u>View File</u>

#### 2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Yes, Mechanism for CO, PO & PSO:

- 1. Marks Entry Classification
- 2. Determination of Threshold Value
- 3. Attainment Level Calculation of CO
- 4. Programme Exit Survey
- 5. Questionnaire for Programme Exit Survey
- 6. Attainment Calculation of PO & PSO
- 7. Final Attainment of CO, PO & PSO

At the end of Calculation of Course outcome and Programme Outcome the decision has been taken on the basis of Attainment Level i.e.1 for Low, 2 for Medium and 3 for High attainment of respective course and Programme.

File Description	Documents
Upload any additional information	<u>View File</u>
Paste link for Additional information	Nil

#### 2.6.3 - Pass percentage of Students during the year

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### 2.6.3.1 - Total number of final year students who passed the university examination during the year

43

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	<u>View File</u>
Upload any additional information	<u>View File</u>
Paste link for the annual report	https://acsmanmadcollege.ac.in/examination/result/

#### 2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

https://docs.google.com/forms/d/e/1FAIpQLSfSJ8slJND0dxGxecYihhiCa8Dteryw8GzUyqx3BUTfHkPgog/viewform

#### RESEARCH, INNOVATIONS AND EXTENSION

- 3.1 Resource Mobilization for Research
- 3.1.1 Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)
- 3.1.1.1 Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	<u>View File</u>

#### 3.1.2 - Number of departments having Research projects funded by government and non

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#### government agencies during the year

### 3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	<u>View File</u>
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

#### 3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

### 3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

03

File Description	Documents
Report of the event	<u>View File</u>
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	<u>View File</u>

#### 3.2 - Research Publications and Awards

3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year

3.2.1.1 -	Number of	f research i	naners in t	the Journals	notified on	UGC v	vebsite di	iring the v	vear
J•#•I•	TIUIIIDCI OI	LICSCALCII	papers III t	iic ooui iiais	mounted on		icosic at		v car

01

File Description	Documents
Any additional information	<u>View File</u>
List of research papers by title, author, department, name and year of publication (Data Template)	<u>View File</u>

### 3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/international conference proceedings per teacher during the year

### 3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

02

File Description	Documents
Any additional information	<u>View File</u>
List books and chapters edited volumes/ books published (Data Template)	<u>View File</u>

#### 3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The extension and outreach activity of the College is carried out under the NSS unit which was established in college. The vision of the unit is to develop the awareness of social responsibility and good citizenship of society. Different activities we were performed as follows:

Special Camp

In AY2023-24 total 50 NSS volunteers participated in special camp organizat Katarni, Tal- Yeola, Nashik. Every year special residential camp is organized in these villages.

Swachh Bharat Abhiyan:

Under this program, the NSS unit has arranged various activities like clean campus.

Gender Equality:

International Women's Day is celebrated in the college for gender equality. The main aim is to have equal status to women in the society. .

Voting importance:

The college celebrates Voters Day and conducted Voter's Rally to know the importance of voting to the students.

Voter Registration Program:

Our College NSS unit and political Science department organized a Voter registration program during the year.

Protection of the Environment:

'World Environment Day' is celebrated in the college .

File Description	Documents
Paste link for additional information	https://acsmanmadcollege.ac.in/nss/
Upload any additional information	<u>View File</u>

- 3.3.2 Number of awards and recognitions received for extension activities from government / government recognized bodies during the year
- 3.3.2.1 Total number of awards and recognition received for extension activities from Government/government recognized bodies during the year

02

File Description	Documents
Any additional information	<u>View File</u>
Number of awards for extension activities in last 5 year(Data Template)	<u>View File</u>
e-copy of the award letters	No File Uploaded

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

# 3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

03

File Description	Documents
Reports of the event organized	<u>View File</u>
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	<u>View File</u>

#### 3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

# 3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/NCC/ Red Cross/ YRC etc., during the year

106

File Description	Documents
Report of the event	<u>View File</u>
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

#### 3.4 - Collaboration

### 3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the-job training, research etc during the year

03

File Description	Documents
e-copies of linkage related Document	<u>View File</u>
Details of linkages with institutions/industries for internship (Data Template)	<u>View File</u>
Any additional information	No File Uploaded

### 3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

### 3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

04

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	No File Uploaded
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	<u>View File</u>

#### INFRASTRUCTURE AND LEARNING RESOURCES

#### 4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The Institution is established in the year-2007. The building campus is 9 (Nine) acre (36422 sq. mt). Our college provides undergraduate courses like B. Com. and B.A.

Classrooms are equipped with surveillance cameras.

All departments are provided with computer, internet, printer.

There are 30computers in the campus, most of it are for students' purpose.

Main Auditorium,

1 air conditioned conferencehall

Separate rooms are provided to IQAC & NSS

Indoor stadium and ground

Well furnished library.

Separate office and space for examination purposes Students, faculty members and staff have access to elevator.

Ramps and toilet facilities for PWDS

Canteen for staff and students

One wells ensure the availability of water

24 hrs security Guard.

Well-equipped Seminar Hall.

Open Gym

40-seated College Bus

To encourage students for participation in various inter-collegiate, Zonal, University, State, and National tournaments. The College provides the following outdoor and indoor grounds facilities to the students. The College has 03 Separate playgrounds.

List of grounds and games:

Ground No

Area Shape

Shape

Game Facility

1

2353.20 Sq.Mtr

Rectangle

KHO-KHO, Tug of war, Assembly Area

2

1122.00 Sq.Mtr.

Rectangle

Kabaddi, Volley Ball

3

5225.00 Sq.Mtr

Square

Athletics, Football

Indoor Games: Area - (237.74 Sq. M.)

File Description	Documents
Upload any additional information	<u>View File</u>
Paste link for additional information	https://acsmanmadcollege.ac.in/facilities/in frastructure/

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Gymnasium houses modern equipments like Double Bar, Chin up Bar, Weighing Machine, Trade meal, Multipurpose Bench, Single Station Exercise Machine, Gym Mirrors and Weight Plates etc. in its Fitness Zone.

The college has adequate facilities for indoor and outdoor sports and games to promote students to increase their participation from inter-collegiate, inter zonal, State & National level games,. The college physical directors regularly train the students in various games such as Cricket, Kabaddi, Kho-Kho, Long Jump, Archery & Short Put etc. To motivate sports players, the college provides incentives like travelling allowance, dearness allowance, sports kits to the participants.

Infrastructure for Yoga: The Department of Sports organizes World Yoga Day on 21st June every year. The college invites renowned Yoga trainers on the Yoga day in College Campus to give an effective demonstration of various types to the students and staff.

Infrastructure for cultural activities: The cultural committee led by senior faculty looks after the need of infrastructure. The College has a spacious auditorium and Multi-Purpose Hall to organize cultural activities. The college encourages and given platform to the students to bring the best talent by participating / organizing variety of cultural events in the entire academic year.

File Description	Documents
Upload any additional information	<u>View File</u>
Paste link for additional information	https://acsmanmadcollege.ac.in/facilities/in frastructure/

### 4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

03

#### 4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

03

File Description	Documents
Upload any additional information	<u>View File</u>
Paste link for additional information	https://acsmanmadcollege.ac.in/facilities/in frastructure/it-infrastructure/
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	<u>View File</u>

### 4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

### 4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

24.87

File Description	Documents
Upload any additional information	<u>View File</u>
Upload audited utilization statements	<u>View File</u>
Upload Details of budget allocation, excluding salary during the year (Data Template)	<u>View File</u>

#### 4.2 - Library as a Learning Resource

#### 4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The library is the prime learning resource of the college and it is partially automated through integrated library Management System known as Autolib Library Management Software. This Software is developed by Nashik based firm named IT Soft. The Library Management Software consists of Modules such as Masters, Book Management, Barcode Facility, Book Accession, Membership, Circulation, OPAC, Catalogues, and Library Administration. The software is having additional features such as photograph of the member gets displayed while issuing the books. Book reservation facility, the status of a book such as withdrawn / write-off /damaged/lost and paid is easily located. Database backup restore facility is also available in the college library.

Sr. No.

Particular

Physical Description

1

Name of The ILM Software

Autolib Library Management Software

2

Nature of Automation

Partially (Latest version)

3

Year of Automation

2009 -2010

4

Amount for Software

Rs.11000

5

Computers

02

6

Library OPAC

YES

7

Internet

100 Mbps leased line

File Description	Documents
Upload any additional information	<u>View File</u>
Paste link for Additional Information	https://acsmanmadcollege.ac.in/facilities/in frastructure/it-infrastructure/

4.2.2 - The institution has subscription for the	
following e-resources e-journals e-	
ShodhSindhu Shodhganga Membership e-	
books Databases Remote access toe-resources	

A. Any 4 or more of the above

File Description	Documents
Upload any additional information	<u>View File</u>
Details of subscriptions like e- journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	<u>View File</u>

### 4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

### 4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

#### 0.11

File Description	Documents
Any additional information	<u>View File</u>
Audited statements of accounts	<u>View File</u>
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	<u>View File</u>

### 4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

#### 4.2.4.1 - Number of teachers and students using library per day over last one year

5

File Description	Documents
Any additional information	<u>View File</u>
Details of library usage by teachers and students	<u>View File</u>

#### 4.3 - IT Infrastructure

#### 4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The college has upgraded its IT facilities including Wi-Fi frequency as per the needs and requirements. The college has recently upgraded the internet connection bandwidth from 20 Mbps to 100 Mbps with a Wi-Fi campus facility. The college has updated its IT facilities with increasing the number of computers, printers, scanners, interactive

boards (KYAN), LCD Screen, Xerox machines, online admission process, dynamic website.

The teaching and learning process is enhancing through incorporating ICT tools and e-resources. G-Suit for Education Tool, INFLIBNET, CDs, Video lectures are exclusively made available for the students, teachers, and non-teaching staff which are also encouraged to use various academic and administrative software such as library software, Admission ERP system software.

File Description	Documents
Upload any additional information	<u>View File</u>
Paste link for additional information	https://acsmanmadcollege.ac.in/facilities/in frastructure/it-infrastructure/

#### 4.3.2 - Number of Computers

30

File Description	Documents
Upload any additional information	<u>View File</u>
Student – computer ratio	No File Uploaded

### 4.3.3 - Bandwidth of internet connection in the A. ? 50MBPS Institution

File Description	Documents
Upload any additional Information	<u>View File</u>
Details of available bandwidth of internet connection in the Institution	<u>View File</u>

#### 4.4 - Maintenance of Campus Infrastructure

- 4.4.1 Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)
- 4.4.1.1 Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

30.48

File Description	Documents
Upload any additional information	<u>View File</u>
Audited statements of accounts.	<u>View File</u>
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	<u>View File</u>

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

There are established systems and procedures for maintaining and utilizing physical, academic and support facilities for laboratory, library, Gymkhana, classrooms etc. On the basis of observation and utilization, maintenance requirements are communicated orally to concern authority. The requirements are collectively processed in every semester break so as to keep things ready for the new semester.

Parking facility is well organized and efficiently maintained by non-teaching Employees.

The Green Cover of the campus is in well maintained by appointed Gardner.

A fire hydroid system is available in the college for fire safety and is maintained by AMC appointed by parent institution as per need. Monitoring of electrical equipment such as UPS, batteries are done on call basis as per requirements and enter the condition/status of equipment in logbook. Water purifier, and CCTV cameras are maintained by AMC on call basis.

The central office of MVP Samaj and its team responsible for the maintenance of major infrastructure facilities. This team looks after the regular maintenance of works such a as furniture repairs, masonry and plaster works, painting, carpentry, plumbing and house - keeping, colouring etc. In case of major fault, the contractor is called (belonging to equipment) by maintenance committee.

File Description	Documents
Upload any additional information	<u>View File</u>
Paste link for additional information	https://acsmanmadcollege.ac.in/facilities/in frastructure/it-infrastructure/

#### STUDENT SUPPORT AND PROGRESSION

#### **5.1 - Student Support**

### 5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

### 5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

325

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	<u>View File</u>
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	<u>View File</u>

### 5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

### 5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

17

File Description	Documents
Upload any additional information	<u>View File</u>
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	<u>View File</u>

# 5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

A. All of the above

File Description	Documents
Link to institutional website	https://acsmanmadcollege.ac.in/
Any additional information	<u>View File</u>
Details of capability building and skills enhancement initiatives (Data Template)	<u>View File</u>

### 5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

01

### **5.1.4.1** - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

01

File Description	Documents
Any additional information	<u>View File</u>
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	<u>View File</u>

### **5.1.5 - The Institution has a transparent** mechanism for timely redressal of student

A. All of the above

grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	<u>View File</u>
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

#### **5.2 - Student Progression**

#### 5.2.1 - Number of placement of outgoing students during the year

#### 5.2.1.1 - Number of outgoing students placed during the year

10

File Description	Documents
Self-attested list of students placed	<u>View File</u>
Upload any additional information	<u>View File</u>

#### 5.2.2 - Number of students progressing to higher education during the year

#### 5.2.2.1 - Number of outgoing student progression to higher education

12

File Description	Documents
Upload supporting data for student/alumni	No File Uploaded
Any additional information	No File Uploaded
Details of student progression to higher education	<u>View File</u>

- 5.2.3 Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)
- 5.2.3.1 Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

01

File Description	Documents
Upload supporting data for the same	<u>View File</u>
Any additional information	No File Uploaded

- 5.3 Student Participation and Activities
- 5.3.1 Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year
- 5.3.1.1 Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

03

File Description	Documents
e-copies of award letters and certificates	<u>View File</u>
Any additional information	<u>View File</u>
Number of awards/medals for outstanding performance in sports/cultural activities at univer sity/state/national/international level (During the year) (Data Template)	<u>View File</u>

5.3.2 - Institution facilitates students' representation and engagement in various administrative, cocurricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

The students involve themselves in events such as Independence Day, Teacher's day, Republic day and various other activities. The student representatives actively participate in sports committee, cultural committee, magazine committee, etc. The college provides ample avenues for developing technical skills, updating knowledge, personality development and service to the society through various associations and societies. There is a staff advisor to guide the students in the smooth and effective functioning of the associations and societies. The college sports are also an important event and the students council has the responsibility to co-ordinate the different sports activities and events and assist the teachers in making the event a success. It also has the duty to recommend volunteers from the student's community for this purpose. Thus, the student council contributes to a healthy interaction among students and teachers regarding academic, co-curricular and extra-curricular activities of the college. The college conducts Student Induction Program (SIP) for newly admitted students. Around 100 senior students, i.e., students of II and III year are appointed as stream leaders and lead students for different batches of induction program to manage the corresponding groups of students. Following academic and administrative bodies/committees are functioning in the institution where student representation is considered:

- College Student Council
- College Development Committee
- IQAC
- Internal Complaint Committee
- Anti- Ragging Committee
- Committees of Annual Social Gathering
- Magazine Committee

All above mentioned committees are headed by Principal / HOD / Faculty members.

File Description	Documents
Paste link for additional information	https://acsmanmadcollege.ac.in/administratio n/college-committee/
Upload any additional information	No File Uploaded

### 5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

# 5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

06

File Description	Documents
Report of the event	<u>View File</u>
Upload any additional information	<u>View File</u>
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

#### 5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The college has applied to the Hon. Charity Commissioner, Nashik for Alumni Association registration under the Bombay Public Trust Act.

Following are the members of the Alumni Association.

S.N.

Name

Designation

1

Mr. Nikam Ravindra Chandrakant

President

2

Mr. Jadhav Aditya Chandrakant

Vice - President
3
Mr. Bodkhe Sudhir Subhash
General Secretary
4
Mr. Sonwane Somanth Popat
Treasurer
5
Adv. Jagtap Siddhant Balasaheb
Legal Advisor
6
Adv. Sonwane Utkarsha Yashwant
Member
7
Mr. Daund Bhausaheb Changdev
Member
8
Mr. Jadhav Akash Rajendra
Member
9
Mr. Zalte Dattatray Ramkrushna
Member
10

Mr. Ahire Yogesh Raju

Member

11

Mr. Shinde Bapu Shamrao

#### Member

The Alumni Association of the college arranges meetings and discusses on institution-related issues. It contributes significantly to the development of the college and enhances employability and entrepreneurial skills among the student by collaborating with the college for various events to fill up the gap between academia and corporate. The College and Alumni Association have conducted students' welfare programs like tree plantation, career guidance, etc.

The Alumni Association supports the students and faculty member of the college through various events, activities and placement services. The alumni contribute to the development of the college.

The alumniconnect with the college and assist to admitted students in shaping their careers.

The alumni are entrepreneurs by profession. They provided motivation and support to the students so that they could become entrepreneurs by knowing the current dynamics of the industry. Our alumni have been serving in various reputed social, cultural and academic institutes.

File Description	Documents
Paste link for additional information	https://acsmanmadcollege.ac.in/alumni- association/
Upload any additional information	<u>View File</u>

# 5.4.2 - Alumni contribution during the year (INR in Lakhs)

File Description	Documents
Upload any additional information	<u>View File</u>

#### GOVERNANCE, LEADERSHIP AND MANAGEMENT

#### 6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

#### Vision:

"Commitment to provide and avail quality education emphasizing all round development of the student to foster, imbibe and inculcate cultural, ethical and universal human values."

#### Mission:

"To provide skill based affordable quality education for the upliftment of under privileged, rural, socially and economically weaker section."

#### Values:

- 1. Quality
- 2. Discipline
- 3. Transparency
- 4. Sustainable Development

The institutional Vision, Mission and Values are communicated to the stakeholders by various means. These are displayed on the wall in the porch of the main building, in the Library, seminar hall and uploaded on our website. In addition to this, we also display it in the college magazine 'Ankai' which is circulated in the society through the students. At the same time, we also communicate our vision, Mission and Values with stakeholders through every programme, meetings, workshops, seminars, etc

The institution believes in decentralization of authorities and responsibilities by being receptive to the proposals and advice from all the stakeholders for the smooth functioning of the college.

The college is committed to the culture of participative management. The top decision-making body at the college level is the College Development Committee (CDC). The composition of CDC is in accordance with Maharashtra Public University Act 2016. It has representatives from Teaching and non-teaching staff. All the issues regarding the budgetary provision, academics, administration and enhancement of infrastructure, etc., are decided by the CDC.

Vision, Mision, Values and all other activities are reflected in the perspective plan of the college.

File Description	Documents
Paste link for additional information	https://acsmanmadcollege.ac.in/about-mvp- samaj/
Upload any additional information	<u>View File</u>

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The institution believes in decentralization of authorities and responsibilities by being receptive to the proposals and advice from all the stakeholders for the smooth functioning of the college.

The college is committed to the culture of participative management. The top decision-making body at the college level is the College Development Committee (CDC). The composition of CDC is in accordance with Maharashtra Public University Act 2016. It has representatives from Teaching and non-teaching staff. All the issues regarding the budgetary provision, academics, administration and enhancement of infrastructure, etc., are decided by the CDC. The Principal, support Staff and IQAC are shouldered the academic and administrative leadership of the college. The Principal meets regularly with Heads of departments and to discuss academic or administrative issues. The IQAC meets periodically to discuss the execution of the quality policy and plans. Eminent faculty members are in charge of various portfolios of curricular, co-curricular, extra-curricular, and extension activities. It clearly indicates participative administration for the overall development of students.

Sufficient representation has been given to the students in various portfolios. The NSS volunteers are continuously engaged in for caring society and nature at an optimum level. For the development of Sportsmanship and a Competitive approach our sports department takes extra efforts. Our college organizes Blood Donation Camps, Yoga Practice, Special Winter Camp, Health Checkup Camps, etc. for the overall development of the stakeholders.

File Description	Documents
Paste link for additional information	https://acsmanmadcollege.ac.in/administratio n/college-committee/
Upload any additional information	<u>View File</u>

#### 6.2 - Strategy Development and Deployment

#### 6.2.1 - The institutional Strategic/perspective plan is effectively deployed

The College has a perspective plan of development. This plan has been reviewed as per needs of learners and keeping in the view of the New Education Policy (NEP 2020). The following aspects are considered for inclusion in the Plan.

- 1. To apply under section 2(f) and 12(B) of UGC Act 1956.
- 2. To apply for permanent affiliation of the College to the Savitribai Phule Pune University (SPPU), Pune.
- 3. To start professional courses in the college.
- 4. To expand ICT facilities of the college for online courses.
- 5. To expand transport facilities for rural girl students.
- 6. To improve research culture.
- 7. To Organize Certificate Courses for Skill Development.
- 8. To organize orientation Programs for Teaching and Non faculty.
- 9. To inculcate environmental awareness among the students.
- 10. To expand Infrastructure & Library Resources and e-resources.
- 11. To Build Ladies Hostel.

File Description	Documents
Strategic Plan and deployment documents on the website	<u>View File</u>
Paste link for additional information	https://acsmanmadcollege.ac.in/wp-content/up loads/2025/01/Prespactive-Plan-2024-29.pdf
Upload any additional information	<u>View File</u>

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The college is affiliated to Savitribai Phule Pune University, Pune and is governed by the parent institute Maratha Vidya Prasarak Samaj, Nashik. The college is having three-tier systems for its governance. At the college level, the Principal is the apex of the internal administration and is assisted by the Head of Department, Support staff and IQAC. College Development Committee (CDC) monitors the policy decisions of the college.

Administrative Setup

Decentralized at different levels:

The administrative setup consists of the Principal followed by the faculty in-charge, Junior Clerks, Assistants, and supportive staff. Heads of Department, Assistant Professors, Librarian and Director of Physical Education play an important role in the organization.

#### Service Rules:

For the service conditions and rules, the college follows the rules and regulations laid down by the Government of Maharashtra and Savitribai Phule Pune University, Pune. (Maharashtra Public University Act-2016)

Procedures for Recruitment:

There are two ways of recruitment carried out in the college.

#### a) Permanent Posts:

UGC Regulations on Minimum Qualifications for Appointment of Teacher and Other Academic Staff in Universities and College and Measures

for the Maintenance of Standards in Higher Education, 2018.

#### b) Temporary Posts:

These posts are recruited by the Maratha Vidya Prasarak Samaj, Nashik according to the norms of the affiliated university and the Government of Maharastra.

#### Procedures for Promotion:

For the promotion, the college follows the rules and regulations laid down by the Government of Maharashtra, and Savitribai Phule Pune University, Pune (Maharashtra Public University Act-2016) and Maratha Vidya Prasarak Samaj, Nashik.

File Description	Documents
Paste link for additional information	https://acsmanmadcollege.ac.in/administration/n/rules-regulation/
Link to Organogram of the Institution webpage	https://acsmanmadcollege.ac.in/administration/n/rules-regulation/
Upload any additional information	<u>View File</u>

# 6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

#### A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning)Document	<u>View File</u>
Screen shots of user interfaces	<u>View File</u>
Any additional information	No File Uploaded
Details of implementation of e- governance in areas of operation, Administration etc (Data Template)	<u>View File</u>

#### **6.3 - Faculty Empowerment Strategies**

6.3.1 - The institution has effective welfare measures for teaching and non-teaching staff

The college offers worthwhile welfare schemes to all the teaching and non-teaching staff to ensure and boost their work culture and efficiency. The following welfare schemes are available in the college for teaching and non-teaching staff:

Loan Facility from Nashik District College Teacher Co-operative Society Ltd.:

Ordinary Loan: ordinary loan is available only at a 9 % interest rate.

Emergency Loan: Instant Emergency loan up to Rs.25000/-

Study Leave : For Research work, M. Phil, Ph.D. etc.

Duty Leave : For Participation in Seminars, Conferences, and Workshops.

Medical Leave : This facility is made available for all staff.

Maternity Leave :For ladies staff. They can use this leave for up to 90 days.

Employee Provident Fund Scheme : All permanent staff get EPF benefits.

In-house Facilities: Gymnasium and Sports facilities, Preferential admission to the wards of employees in schools and colleges run by the parent institution and 10% fess consession

Appreciation of staff : Award and felicitation of staff for remarkble work.

Financial support in case of need in the form of festival advance is given to the staff.

Concession in hospital billing in Institutes Dr. Vasantrao Pawar Medical College, Hospital and Research Centre, Adgaon, Nashik:

Felicitation of Staff :on their extraordinary success, on occasions like MVP Samaj Din, Annual Prize Distribution Ceremony, etc.

Human Resource Development Centre :organizes various skill-based training programs for teaching and non-teaching staff members.

Innovation and Incubation Cell: Encourages the teaching staff for research in their respective field.

File Description	Documents
Paste link for additional information	https://acsmanmadcollege.ac.in/
Upload any additional information	<u>View File</u>

- 6.3.2 Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year
- 6.3.2.1 Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

04

File Description	Documents
Upload any additional information	<u>View File</u>
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	<u>View File</u>

- 6.3.3 Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year
- 6.3.3.1 Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

01

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	<u>View File</u>
Reports of Academic Staff College or similar centers	<u>View File</u>
Upload any additional information	<u>View File</u>
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	<u>View File</u>

# 6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

#### 6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

0

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	No File Uploaded
Details of teachers attending professional development programmes during the year (Data Template)	<u>View File</u>

#### 6.3.5 - Institutions Performance Appraisal System for teaching and non-teaching staff

Maratha Vidya Prasarak Samaj's Arts, Commerce and Science College, Manmad trusts the contribution of the employee towards the overall development and progress of the college. The college has an efficient mechanism for performance appraisal of teaching and non-teaching staff.

At the end of every academic year college provides a separate self-assessment form to the teaching & non-teaching staff. The form is divided in to three parts i.e. Part-A for self-assessment by the concerned staff, Part-B is the report of the HOD and Part-C is the report of the Principal of the college about the concerned staff.

Part-A of the form is filled and self-assessed by the concerned staff with his/her signature. The filled form is submitted to the head of department and head of department fill the Part-B and make necessary remarks on the individual assessment form. After that it is submitted to the Principal for assessment & the Principal fills Part-C and makes a separate report for the same. At the end the copy of the reports is submitted to the parent institution for further action. The parent institute takes necessary action on the submitted reports in the next academic year.

File Description	Documents
Paste link for additional information	https://acsmanmadcollege.ac.in/
Upload any additional information	<u>View File</u>

#### 6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The college is affiliated to Savitribai Phule Pune University, Pune and follows the rules and regulations laid down by the Govt. of Maharashtra. The college receives funds from Savitribai Phule Pune University, Pune and other funding agencies for academic and infrastructural development. Apart from this, the college mobilizes funds through consultancy, individual charity, self-financed courses and the parent institute Maratha Vidya Prasarak Samaj, Nashik

#### Audits:

The college conducts internal and external financial audits regularly. The college has a three-tier financial audit system.

#### InternalAudit:

Parent institute has mechanism of internal control and internal audit system at its Audit Department. In the audit department each bill is verified by the concerned staff and after approval the

payment is made to the concerned parties.

External Audit/Statutory Audit:

It is conducted annually by R.S. Baste and Company (Chartered Accountants), Nashik at the end of every financial year.

Government Audit:

It is conducted by the Administrative Officer, Senior Auditor (Higher Education Pune Region, Pune) and Finance Officer (Savitribai Phule Pune University, Pune)

File Description	Documents
Paste link for additional information	https://acsmanmadcollege.ac.in/
Upload any additional information	<u>View File</u>

## 6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

## 6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

3.38

File Description	Documents
Annual statements of accounts	<u>View File</u>
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non- government bodies, individuals, Philanthropers during the year (Data Template)	<u>View File</u>

#### 6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The college has strategies for mobilization of funds and the optimal utilization of resourcesis as follows.

The financial sources of the college are:

1. The budgetary resources of the college include plan and nonplan grants received from the parent institute.

- 2. Salary grant is received from parent institute.
- 3. Grants received from SPPU, Pune under the Quality Improvement Programme for carrying out various academic programs like seminars, conferences workshops, sports equipment, and construction etc.
- 4. Various funding are received from SPPU, Pune for implementing the Karmveer Bhaurao Patil Earn and Learn Scheme and N.S.S activities.
- 5. The grant for the work of examination is received from SPPU, Pune Constitutional scholarships are received from the Government of Maharashtra.
- 6. Admission, tuition, and other fees are collected by the college from students and other grants for the college development.

Optimum Utilization of Financial Resources:

The following system is adopted by the college for the optimal utilization of resources:

- 1. The College invites requirements from all departments and accordingly prepares the budgetary plan.
- 2. The purchase committee sanctions the budget by considering the financial resources and needs of the departments and presents it to the Principal and CDC.
- 3. CDC review and approves the budget and the college forwards this proposal to the audit department of the parent institution for final approval.
- 4. The utilization of the sanctioned budget is monitored by the CDC and the audit department of the parent institution.
- 5. The audit department of the parent institution monitors the entire business of financial permissions and its appropriate utilization.

File Description	Documents
Paste link for additional information	https://acsmanmadcollege.ac.in/
Upload any additional information	<u>View File</u>

#### 6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

Internal Quality Assurance Cell (IQAC) has been playing a vital role in academic and administrative excellence in the college. Quality assurance and enhancement are the major objectives of IQAC. The IQAC, in consultation with coordinators of various committees, and all heads of departments design standard operational plan at the beginning of an academic year. IQAC prepares the academic calendar and communicates to all stakeholders. IQAC conducts the activities and programmes from respective departments and committees; IQAC monitors the execution of these activities as per the academic calendar. The IQAC made recommendations as per the needs for academic quality, propagation of research and infrastructure development for better teaching-learning facilities.

The following are the measures in the assurance process:

- The institution has established IQAC as a pre-accreditation quality sustenance cell in the college. As quality enhancement is a continuous process, the IQAC has been involved in conscious, consistent, catalytic involvement towards adhering to academic excellence.
- 2. IQAC ensures a healthy environment for teaching, learning and research in a strategic way. Every teacher prepares a teaching plan and follows it systematically.
- 3. Faculty members are encouraged to register for the Ph.D. program. Those who are pursuing research are motivated and helped by Internal Quality Assurance Cell to carry out their work smoothly and timely.
- 4. The IQAC encourages faculty members to research publications and presentations in national and international seminars /conferences.
- 5. Feedback of teachers by students is collected by the committee and suggestions are made to the concerned teachers for further improvement.

File Description	Documents
Paste link for additional information	https://acsmanmadcollege.ac.in/iqac/
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The mechanism to review the teaching-learning process is as follows:

- 1. To submit the result analysis at the beginning of every academic year to review the teaching-learning process.
- 2. Prepare the time table and academic calendar.
- 3. Workload distribution.
- 4. Preparation of teaching plan and getting it approved by the Head of the Department and Principal.
- 5. Execution of teaching plan and overview of online teaching dairy.
- 6. Continuous assessment
- 7. Assessment of Self-Appraisal and Continuation at the end of every academic year.

#### Outcome:

- 1. Timely completion of curriculum.
- 2. Improved results.
- 3. Enhancement of teaching quality.
- 4. Streamlining of curricular and co-curricular activities.
- 5. Sustained progress of students.

IQAC has successfully implemented the following incremental initiatives in academic and administrative domains:

- 1. Wi-Fi is available and there are ICT-enabled classrooms.
- 2. IQAC promotes teachers to explore online platform in teaching, learning and evaluation.
- 3. CCTVs have been installed for the safety and security of stakeholders.
- 4. The library has a subscription to INFLIBNET and has been upgraded with a Barcoding system.
- 5. The website of the college has been developed and is updated from time to time.
- 6. A Library with a Reading room facility and separate computer for OPAC Access.
- 7. The college is participating in AISHE and Unnat Bharat Abhiyan.
- 8. The college has conducted Green Audit, Academic and Administrative Audit, and Gender Audit.

File Description	Documents
Paste link for additional information	https://acsmanmadcollege.ac.in/iqac/
Upload any additional information	<u>View File</u>

- 6.5.3 Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)
- B. Any 3 of the above

File Description	Documents
Paste web link of Annual reports of Institution	https://acsmanmadcollege.ac.in/iqac/meeting/
Upload e-copies of the accreditations and certifications	<u>View File</u>
Upload any additional information	<u>View File</u>
Upload details of Quality assurance initiatives of the institution (Data Template)	<u>View File</u>

#### INSTITUTIONAL VALUES AND BEST PRACTICES

#### 7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Measures Initiated by the Institution for the Promotion of Gender Equity:

The institute promotes gender equity in admissions, recruitment, administrative functionality and academic activities. Concerns regarding security and safety are addressed by the college through different means.

- A.Safety and Security: The Institution is taking utmost care of girl's and women's security. We have Women Empowerment Cell, Sexual Harassment Prevention Committee (Vishakha) and Anti-Ragging committee appointing ladies staff as members. CCTVs are installed in the College to ensure the safety and security of students and staff.
- B.Counseling: The college provides academic, stress-related and personal counseling and guidance to all students at entry level. Importance is given to the overall development of students through co-curricular and extra-curricular activities.

- C. Common Room: The institute has a separate common room for girls and boy's, which is spacious and well-ventilated with clean and hygienic washroom next to it with sanitary napkin Vending and Disposal Machine.
- D. Open Door Policy: Students have ready permission to meet the Principal for conveying any kind of complaint or personal issues and can seek his guidance and support in resolving the same.
- E. Initiatives and Programs Towards Gender Equity and Sensitization :We have conducted Gender Audit.Board of Students Development organized Nirbhay Kanya Abhiyan inviting various experts who guided on Personality Development, Yoga for Teenagers, Diet and Health, Training on Self Defence, etc.

File Description	Documents
Annual gender sensitization action plan	https://acsmanmadcollege.ac.in/iqac/policy- document-2/
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	https://acsmanmadcollege.ac.in/facilities/sa fety-security/

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensorbased energy conservation Use of LED bulbs/power efficient equipment

C. Any 2 of the above

File Description	Documents
Geo tagged Photographs	<u>View File</u>
Any other relevant information	<u>View File</u>

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

One of the institution's principle is to keep the campus in pristine condition in order to provide a conducive environment for academic

and non-academic interests. All stakeholders follow good hygienic practices as well as a comprehensive waste management plan. The core concern is to reduce, reuse and recycle wastes generated in the campus. The college has been provided Green and Blue bins across the campus for the collection of solid waste generated at different sources in the college. Organic waste is disposed of in compost pits and processed and reused as manure for the plants and trees inside the campus. Plastic usage is prohibited on campus so as to create a plastic-free zone.

To ensure a clean and safe potable water supply, a reverse osmosis plant is in operation in the campus. The RO plant's rejected water is then used for plants.

The Physical Education department has a first aid medical kit, and the kit's waste such as cotton gauze and plaster are disposed along with non-degradable wastes.

All E-Wastes such as computer, its accessories and all electronic wastes are collected and discarded through the authorized vendor to ensure no hazard to the environment.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	<u>View File</u>
Geo tagged photographs of the facilities	https://acsmanmadcollege.ac.in/gallery/
Any other relevant information	<u>View File</u>

# 7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

A. Any 4 or all of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	<u>View File</u>
Any other relevant information	No File Uploaded

#### 7.1.5 - Green campus initiatives include

# 7.1.5.1 - The institutional initiatives for greening the campus are as follows:

- A. Any 4 or All of the above
- 1. Restricted entry of automobiles
- 2. Use of Bicycles/ Battery powered vehicles
- 3. Pedestrian Friendly pathways
- 4. Ban on use of Plastic
- 5. landscaping with trees and plants

File Description	Documents
Geo tagged photos / videos of the facilities	<u>View File</u>
Any other relevant documents	No File Uploaded

#### 7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

# 7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

A. Any 4 or all of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	<u>View File</u>
Certification by the auditing agency	<u>View File</u>
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

- 7.1.7 The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-
- A. Any 4 or all of the above

reading software, mechanized equipment 5.
Provision for enquiry and information:
Human assistance, reader, scribe, soft copies of reading material, screen reading

File Description	Documents
Geo tagged photographs / videos of the facilities	<u>View File</u>
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The institute is proactively taking efforts in providing an inclusive environment. The initiatives are to promote better education, economic upliftment of the needy, and set communal harmony. Institute has conducted lectures in the villages for increasing their environmental and ethical awareness. The extension activities are targeted towards enabling a holistic environment for student development. The institute has always been at the forefront of sensitizing students to the cultural, regional, linguistic, communal, and socio-economic diversities of the state and the nation. The institute celebrates cultural and regional festivals etc. to teach tolerance and harmony to the students. The Gender Equality Policy focuses on equal access, opportunities, and rights for women and men. Policy for the Differently abled ensures that every single member of the department is aware of the care to be shown to the differently abled people. By providing a barrier-free environment, needed facilities, and human and technological assistance, the department takes continuous efforts to make the differently-abled feel included in every part of the activity of the college. The Affiliated University has revised the curriculum with the inclusion of topics related to human rights, peace, tolerance, love, compassion, harmony, promotion of social values, awareness of environmental protection, and ethics.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	<u>View File</u>
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

We believe in giving holistic all round education to the students. And sensitizing students on our constitutional rights, values, duties and responsibilities is one of the primary educations given at the institute through various means. Sensitization of students and employees of the Institution to the constitutional obligations is done through curriculum as well as through extra-curricular activities. Many of the subjects offered have topics which sensitize the students about the constitutional obligations. The Affiliated University under NEP 2020 has introduced a papers to create awareness and sensitizing the students and employees to constitution obligation .As a part of strengthening the democratic values. Also, all students take a course on Environment Awareness in their second year which gives them insight into environment acts etc. In addition to this many regular programs are conducted by the institute to educate women about their rights. Also seminars and workshops are conducted on days of national importance on various rights, duties and responsibilities of citizen. Seminars on topics like Right to Information, Sexual Harassment, and Gender Equity are conducted periodically. The students of Political Science study constitution of India as a special paper which sensitizes the students about constitutional obligations.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	No File Uploaded
Any other relevant information	No File Uploaded

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is

A. All of the above

a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized

File Description	Documents
Code of ethics policy document	<u>View File</u>
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	No File Uploaded

### 7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Institution celebrates national and international commemorative days, events and festivals. Our institution celebrates these events with great enthusiasm to commemorate the ideology of nationalism and to pay tribute to our great National Leaders. The Faculty, Staff and Students of the institution all come together under one umbrella to celebrate these occasions and spread the message of Unity, Peace, Love and Happiness throughout.

- Republic day The institution celebrates Republic day on 26th January every year, commemorating the adoption of Indian constitution and spreading the message that India is the largest democratic country in the world.
- Independence Day It is celebrated every year on 15th of August, parades and flag hoisting is organized and is celebrated to mark freedom of India from British rule. The institution encourages students to remember our national leaders and their sacrifices.
- Mahatma Gandhi Jayanti It is celebrated every year on 2nd October to understand the ideology of our great leader Mahatma Gandhi wherein pledge is taken by students and staff.
- International Yoga day It is celebrated on 21st June every year. The yoga Instructor organizes the yoga camp and a speech is conducted to make everyone aware of it.
- Voters Day It is celebrated on 25th January wherein the

students are given awareness on their duties and rights as a loyal citizens.

File Desc	cription	Documents
and com	eport of the celebrations memorative events for During the year)	No File Uploaded
Geo tagg	ed photographs of some ents	<u>View File</u>
Any othe	er relevant information	No File Uploaded

#### 7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Best Practices

Best Practice: 1

Title of the practice: "Bus Transport Facility"

#### Objectives:

- 1. To bridge the gap of unavailability of transportation.
- 2. To reduce the dropout rate.
- 3. To provide affordable and safe transportation facility.
- 4. To save the time of students.
- 5. To improve daily attendance of students.
- 6. To encourage rural students for higher education.

#### Practice:

Public transportation across Manmad is not sufficient and frequent. Most of the area is rural and having less access to the bus facility. Collegeconnects ten villages across the college and covers around 15 km area.

#### Evidence of success:

- 1. Useful for reducing the drop out ratio.
- 2. To maintain the strength of students.
- 3. The consistent increase in the number of users.
- 4. The consistent increase in attending the regular classes.

Best Practice: 02

Title of the practice: "Rooftop Solar Electricity Panel"

#### Objective:

- 1. To generate electricity without affecting the environment.
- 2. To reduce electricity expenses.
- 3. To supply excess units of electricity to the MSEDCL.
- 4. College not only user but also generator.
- 5. A step toward green energy.

#### The Context:

Green energy is a solution to greater sustainability in our power grid. According to the Environmental Protection Agency (EPA), green energy provides the highest environmental benefit and includes power produced by solar.

#### Evidence of Success:

- 1. The electricity bill amount was reduced to the minimum.
- 2. The college generated excess electricity.
- 3. The college supplied excess units to the MSEDCL.
- 4. Environment friendly.

Fil	le Description	Documents
	est practices in the Institutional eb site	<u>View File</u>
Ar	ny other relevant information	No File Uploaded

#### 7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Our College is one of the premier colleges in Nandgaon Tehsil of Nasik District, established in 2007 with the perseverance and M.V.P. Samaj's Sarchitnis Hon. Shri. Vasantrao Pawar against heavy odds with a vision to cater to the educational needs of the youth of this rural area. Since then college has made a significant contribution to the socio-economic development in this region.

To accomplish our vision, we provide the facility of 'Student Mediclaim Policy" to the students of the college. This facility is voluntary for the students, but every year 100% students of the

college has enrolled for the same policy

As per this policy yearly premium is only Rs. 165/- and students get a benefit of Rs. 50,000/- in case of medical expenses for twelve months. In addition, in case of the death of the college student the family members get Rs. 1,00,000/- as a compensation. Also in case of death of students' father the compensation amount is Rs. 2,00,000/-, whereas in case of death of students' mother the compensation amount is Rs. 1,00,000/-.

File Description	Documents
Appropriate web in the Institutional website	<u>View File</u>
Any other relevant information	No File Uploaded

#### 7.3.2 - Plan of action for the next academic year

- 1. To organize NEP 2020 Workshop/Seminar for the Teaching & Non-Teaching Staff.
- 2. To organize workshop/seminar for the students and parents for the awareness of NEP 2020.
- 3. To organize workshop/seminar for career awareness.
- 4. To organize induction programme for the first year students.
- 5. To inculcate online learning through add on courses.
- 6. To inculcate entrepreneurial abilities in students to face the challenges of corporate world.
- 7. To stimulate the academic environment for promotion of quality in teaching-learning process
- 8. To conduct various activities that will help students and staff to develop skills
- 9. To increase Extension activities
- 10. To develop more formal linkages through MoUs
- 11. To facilitate continuous upgradation of the college
- 12. To organise more workshops, seminars and conferences

- 13. To create awareness and initiate measures for protecting and promoting environment
- 14. To promote Research by students and Faculty
- 15. To support various Staff Welfare measures.
- 16. To facilitate Faculty and Student Exchange Programmes with Other Academic Institutions and Linkages
- 17. To foster and strengthen relationship through Faculty and Student Exchange Programmes
- 18. To devise techniques to improve Teaching Learning & Evaluation process