



**INSTITUTIONAL ASSESSMENT AND ACCREDITATION
(Effective from July 2017)**

Accreditation - (Cycle - 1)

**PEER TEAM REPORT ON
INSTITUTIONAL ACCREDITATION OF
MARATHA VIDYA PRASARAK SAMAJ'S ARTS, COMMERCE AND
SCIENCE COLLEGE, MANMAD
C-42066
MANMAD
Maharashtra
423104**

**NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL
An Autonomous Institution of the University Grants Commission
P.O. Box No. 1075, Nagarbhavi, Bengaluru - 560 072, INDIA**

Section I:GENERAL INFORMATION

1.Name & Address of the institution:	MARATHA VIDYA PRASARAK SAMAJ'S ARTS, COMMERCE AND SCIENCE COLLEGE, MANMAD MANMAD Maharashtra 423104	
2.Year of Establishment	2007	
3.Current Academic Activities at the Institution(Numbers):		
Faculties/Schools:	2	
Departments/Centres:	7	
Programmes/Course offered:	9	
Permanent Faculty Members:	16	
Permanent Support Staff:	11	
Students:	299	
4.Three major features in the institutional Context (Asperceived by the Peer Team):	1. Catering to the needs of rural economically poor students. 2. Caring and Supportive Management. 3. Bus Facility for students.	
5.Dates of visit of the Peer Team (A detailed visit schedule may be included as Annexure):	From : 26-02-2024 To : 27-02-2024	
6.Composition of Peer Team which undertook the on site visit:		
	Name	Designation & Organisation Name
Chairperson	DR. SANJAY MISHRA	Dean, Faculty of Management Mahatma Jyotiba Phule Rohilkhand University Bareilly
Member Co-ordinator:	DR. SHREERUP GOSWAMI	Professor, Utkal University
Member:	DR. AJAY SAKSENA	Former Principal, DAV PG COLLEGE DEHRADUN
NAAC Co - ordinator:	Kiran R. Jere	

Section II: CRITERION WISE ANALYSIS

Observations (Strengths and/or Weaknesses) on each qualitative metrics of the key Indicator under the respective criterion (This will be a qualitative analysis of descriptive nature aimed at critical analysis presenting strength and weakness of HEI under each criteria)

Criterion1 - Curricular Aspects (Key Indicator and Qualitative Metrics(QIM) in Criterion1)	
1.1	Curricular Planning and Implementation
1.1.1 QIM	The Institution ensures effective curriculum planning and delivery through a well-planned and documented process including Academic calendar and conduct of continuous internal Assessment
1.2	Academic Flexibility
1.3	Curriculum Enrichment
1.3.1 QIM	<i>Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability in transacting the Curriculum</i>
1.4	Feedback System

Qualitative analysis of Criterion 1

Maratha Vidya Prasarak Samaj's Arts, Commerce and Science College Manmad follows the curriculum prescribed by the affiliating Savitribai Phule Pune University, Pune. The IQAC prepares the academic calendar of the college and the faculty members are briefed about the same at the commencement of academic year. The academic calendar is uploaded on the college website. The faculty members conduct class as per the time table and the workload assigned to them.

According to the exam schedule of the affiliating university, the college adjusts the academic calendar for the Continuous Internal Evaluation and reserve slots for it. The College integrate classroom teaching with field projects, tutorials, poster presentations, field surveys, etc.

The college teaches the papers related to cross cutting issues as included in curriculum.

Criterion2 - Teaching-learning and Evaluation (Key Indicator and Qualitative Metrics(QIM) in Criterion2)

2.1	Student Enrollment and Profile
2.2	Student Teacher Ratio
2.3	Teaching- Learning Process
2.3.1 QIM	Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences and teachers use ICT-enabled tools including online resources for effective teaching and learning process
2.4	Teacher Profile and Quality
2.5	Evaluation Process and Reforms
2.5.1 QIM	Mechanism of internal/ external assessment is transparent and the grievance redressal system is time- bound and efficient
2.6	Student Performance and Learning Outcomes
2.6.1 QIM	<i>Programme Outcomes (POs) and Course Outcomes (COs) for all Programmes offered by the institution are stated and displayed on website</i>
2.6.2 QIM	<i>Attainment of POs and COs are evaluated.</i> Explain with evidence in a maximum of 500 words
2.7	Student Satisfaction Survey

Qualitative analysis of Criterion 2

The college arranged field trips of geographical/historical places and industry visit for students. Students prepare report of visits which are evaluated by teachers. Students participate in group discussions and give power point presentation. Teaching aids like interactive board and LCD projector are available and used for teaching learning. The college has installed separate two Wi-Fi routers for the students inside the campus. Further there is a computer lab with 16 computers.

The code of conduct of examination is available in the college prospectus and on the website. The grievances associated with the internal assessment are handled by the examination committee, which is headed by the Principal of the college, whereas grievances related to the external assessment are forwarded to the affiliating university.

The Central Assessment Programme is undertaken as per the rules and regulations of the affiliating university. Answer sheets of internal examination are shown to the students. Marks of internal examination of various subjects are displayed on website and submitted through online portal of the affiliated university by the login of the concerned subject teachers.

The Programme and Course Outcomes have been displayed at the department and also hosted on the college website.

Criterion3 - Research, Innovations and Extension (Key Indicator and Qualitative Metrics(QIM) in Criterion3)

3.1	Resource Mobilization for Research
3.2	Innovation Ecosystem
3.2.1 QIM	Institution has created an ecosystem for innovations, Indian Knowledge System (IKS),including awareness about IPR, establishment of IPR cell, Incubation centre and other initiatives for the creation and transfer of knowledge/technology and the outcomes of the same are evident
3.3	Research Publications and Awards
3.4	Extension Activities
3.4.1 QIM	Outcomes of Extension activities in the neighborhood community in terms of impact and sensitizing the students to social issues for their holistic development during the last five years.
3.4.2 QIM	Awards and recognitions received for extension activities from government / government recognised bodies
3.5	Collaboration

Qualitative analysis of Criterion 3

The college organized surveys and quizzes on topics like rural issues, pollution, waste management, Unnat Bharat Abhiyan, etc. It also organized programme on Intellectual Property Rights.

The college organized *Marathi Bhasha Gaurav Din, Vaachan Prerna din*, Book Publication, Competitive exam guidance, etc.

The students of college participate in the *Avishkar* research competition organized by affiliating university and

also in the examinations organized by Gandhi Research Foundation, Jalgaon, Maharashtra.

The NSS unit of the college carried out special winter camp in the nearby villages in different years. It also arranged various activities under Swachh Bharat Abhiyan like cleaning Campus, Bus Stand and Temples to create social awareness among the students as well as in the society. It organized Swachhata Jagruti Rally, old water source cleaning, free mask distribution, etc. The College has been involved in Blood Donation Camp, Gender Equality initiatives, environmental awareness, etc

Faculty member of the college apply for various state level as well as national level awards and recognition in various categories identified by government and non-government recognized agencies. Good research work and publications are lacking.

Criterion4 - Infrastructure and Learning Resources (Key Indicator and Qualitative Metrics(QIM) in Criterion4)

4.1	Physical Facilities
4.1.1 QIM	<p>The Institution has adequate infrastructure and other facilities for,</p> <ul style="list-style-type: none"> • teaching – learning, viz., classrooms, laboratories, computing equipment etc • ICT – enabled facilities such as smart class, LMS etc. <p>Facilities for Cultural and sports activities, yoga centre, games (indoor and outdoor), Gymnasium, auditorium etc (Describe the adequacy of facilities in maximum of 500 words.)</p>
4.2	Library as a Learning Resource
4.2.1 QIM	<p><i>Library is automated with digital facilities using Integrated Library Management System (ILMS), adequate subscriptions to e-resources and journals are made. The library is optimally used by the faculty and students</i></p>
4.3	IT Infrastructure
4.3.1 QIM	<p>Institution frequently updates its IT facilities and provides sufficient bandwidth for internet connection</p> <p><i>Describe IT facilities including Wi-Fi with date and nature of updation, available internet bandwidth within a maximum of 500 words</i></p>
4.4	Maintenance of Campus Infrastructure

Qualitative analysis of Criterion 4

The College infrastructure is spread over nine acres and houses Principal cabin, Internal Quality Assurance Cell, Common Staff Room, Examination Strong Room, Administrative Office, Conference Hall, etc. It has furnished classrooms and one computer lab. There is CCTV facility, LCD Projector, LCD TV and interactive board.

The college has Reading Room, Boys and Girls Common Room, Gymkhana, playgrounds, Solar System, Water Purifier, Generator and Separate Toilet Blocks for Staff and Students.

The college library is automated using Integrated Library Management System, named e Campus. It is a modular Software System having library processes like Book Accession, Library data reports generation, Student and Staff I-Card generation, OPAC- Online Public Access Catalogue, Book Bar-Coding, etc.

The college has computers with printers, scanners and internet. The vendors for maintenance of computers, network facility, and other IT facilities are appointed by the parent institute.

Criterion5 - Student Support and Progression (Key Indicator and Qualitative Metrics(QIM) in Criterion5)	
5.1	Student Support
5.2	Student Progression
5.3	Student Participation and Activities
5.4	Alumni Engagement
5.4.1 QIM	There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Qualitative analysis of Criterion 5

The college has an Alumni Association which has been registered very recently. It consists of eleven members in total including President, Vice President, General Secretary, Treasurer and Legal Advisor. The alumni of the college are in service, entrepreneurs, etc. Some of the alumni visit college on Independence Day, foundation day, etc. 'Alumni Meets' and 'Get Together' have been organized.

Feedback forms are available on the website for the alumni to express their views and opinions. The alumni provide motivation and support to the students from time to time.

Financial contribution from the side of alumni is lacking.

Criterion6 - Governance, Leadership and Management (Key Indicator and Qualitative Metrics(QIM) in Criterion6)	
6.1	Institutional Vision and Leadership
6.1.1 QIM	<i>The institutional governance and leadership are in accordance with the vision and mission of the Institution and it is visible in various institutional practices such as NEP implementation, sustained institutional growth, decentralization, participation in the institutional governance and in their short term and long term Institutional Perspective Plan.</i>
6.2	Strategy Development and Deployment
6.2.1 QIM	<i>The institutional perspective plan is effectively deployed and functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment, service rules, and procedures, etc</i>
6.3	Faculty Empowerment Strategies
6.3.1 QIM	The institution has performance appraisal system, effective welfare measures for teaching and non-teaching staff and avenues for career development/progression
6.4	Financial Management and Resource Mobilization
6.4.1 QIM	Institution has strategies for mobilization and optimal utilization of resources and funds from various sources (government/ nongovernment organizations) and it conducts financial audits regularly (internal and external)
6.5	Internal Quality Assurance System
6.5.1 QIM	Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes. It reviews teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals and records the incremental improvement in various activities

Qualitative analysis of Criterion 6

The top decision-making body at the college level is the College Development Committee (CDC). The composition of CDC is in accordance with Maharashtra Public University Act 2016. It has representatives from Teaching and non-teaching staff.

The Principal meets regularly with Heads of departments and discuss academic and administrative issues. The faculty members are in charge of various portfolios of curricular, co-curricular, extra-curricular, and extension activities. Student representatives are there in various portfolios.

The college follows the guidelines of concerned authorities regarding performance appraisal, service rules and leaves. Gymnasium and Sports facilities are available for the teaching and the non-teaching staff. The college felicitates staff on their extraordinary success, on occasions like *MVP Samaj Din*, Annual Prize Distribution Ceremony, etc.

The college receives funds from Savitribai Phule Pune University, Pune and other sources for academic and infrastructural development. Salary grant is received from Maratha Vidya Prasarak Samaj, Nashik and grants received from Savitribai Phule Pune University, Pune under the Quality Improvement Programme (QIP) for carrying out various academic programs like seminars, conferences workshops, expert lecture series, educational equipment, sports equipment, and construction.

The college conducts internal and external financial audits regularly. The internal audit is conducted annually by CA R.S. Baste and Company, Nashik at the end of every financial year. The government audit is conducted by the Administrative Officer, Senior Auditor (Higher Education Pune Region, Pune) and Finance Officer (Savitribai Phule Pune University, Pune)

IQAC prepares the academic calendar and communicates to all stakeholders. It has been also involved in the conduct of different audits in the college. Academic Administrative Audit was conducted by the affiliating university.

Criterion7 - Institutional Values and Best Practices (Key Indicator and Qualitative Metrics(QIM) in Criterion7)

7.1	Institutional Values and Social Responsibilities
7.1.1 QIM	Institution has initiated the Gender Audit and measures for the promotion of gender equity during the last five years. <i>Describe the gender equity & sensitization in curricular and co-curricular activities, facilities for women on campus etc., within 500 words</i>
7.1.4 QIM	Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and Sensitization of students and employees to the constitutional obligations: values, rights, duties and responsibilities of citizens (Within 500 words)
7.2	Best Practices
7.2.1 QIM	Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual
7.3	Institutional Distinctiveness
7.3.1 QIM	Portray the performance of the Institution in one area distinctive to its priority and thrust within 1000 words

Qualitative analysis of Criterion 7

CCTVs are installed at the entrance of the college gate, canteen, parking area, office, classrooms and corridors of floors of the College to ensure the safety and security of students and staff.

There is a Suggestion cum Complaint Box positioned near the Administrative office. Grievance Redressal and Anti-Sexual Harassment Cells provide a convenient opportunity for girls to voice their problems.

The College has Girls Common Room. Gender Audit has been initiated by the college.

The college was involved in mask distribution during covid pandemic. It celebrates the birth and death anniversary of the national leaders. It organized a voter awareness programme and voter registration campaign. It organized tree plantation campaign, blood donation and health check-up camps.

The College has mentioned "Bus Transport Facility" to bridge the gap of unavailability of transportation in area as one of the best practice. The bus facility is of particular help for the girl students who come from far-off rural areas.

"Rooftop Solar Electricity Panel" has been mentioned as the other best practice.

The College was established in 2007 with a vision to cater to the educational needs of the youth of the rural area. It has helped in bridging the gap of graduate level education in Arts and Commerce stream for the students who find it difficult in moving to other far off places for higher education.

Section III: OVERALL ANALYSIS based on Institutional strengths, Weaknesses, Opportunities & Challenges (SWOC) (up to 500 words)

Overall Analysis

Strength:

- Adequate Infrastructure
- Caring and supportive management concerned with the development of students
- Clean Spacious Campus with sufficient facilities for curricular and extra-curricular activities.
- Transport facility for the students.
- Computerized automated Library with e-Campus software along OPAC facility
- Transparency in admission process.

Weaknesses:

- Research culture is weak
- The Institution lacks vocational, skill based and professional courses
- Inadequate funding from the government and the NGOs
- Campus placement is negligible
- Institution is located in the economically deprived region

Opportunities:

- Scope for starting short term skill based certificate and diploma courses.
- Ample scope for starting BSc., BCA, BBA etc. programmes.
- Scope for starting post graduate programmes in in arts and commerce.
- There is scope for research work.
- Scope for tapping CSR funds
- Scope for tapping government and non-government funds for research.

Challenges:

- Challenge to fill up the seats in different programmes because of the rural back drop.
- To receive funding from different agencies for research.
- To get CSR funding for academic and infrastructural work.
- To enhance the proficiency in English communication among the students and teachers.
- Financial sustainability.
- Preparing rural students as per the demand of the time.

Section IV: Recommendations for Quality Enhancement of the Institution

(Please limit to **ten major ones** and use telegraphic language) (It is not necessary to indicate all the ten bullets)

- To start UG programme in science faculty at the earliest.
- To start PG course in Commerce and Arts (M.A. and M.Com.)
- Introduction of Career oriented UG courses with employability as basic criterion.
- Career counselling and Placement cell to be further strengthened.
- To have female sports trainers and coaches
- Mobilise CSR funds from nearby industries and banks for development activities.
- Teachers should be motivated to publish more research papers in the journals of national and international repute.
- Strengthen Alumni Association.
- To guide and motivate students for competitive examinations.
- Teachers should be encouraged to undertake funded research projects.

I have gone through the observations of the Peer Team as mentioned in this report

Signature of the Head of the Institution

Seal of the Institution

Sl.No	Name		Signature with date
1	DR. SANJAY MISHRA	Chairperson	
2	DR. SHREERUP GOSWAMI	Member Co-ordinator	
3	DR. AJAY SAKSENA	Member	
4	Kiran R. Jere	NAAC Co - ordinator	

Place

Date