



# **SELF STUDY REPORT**

**FOR**

**1<sup>st</sup> CYCLE OF ACCREDITATION**

**MARATHA VIDYA PRASARAK SAMAJ'S ARTS,  
COMMERCE AND SCIENCE COLLEGE, MANMAD**

**GAT NO. 105/2/B, ANKWADE SHIWAR, YEOLA ROAD, MANMAD, TAL.  
NANDGAON.**

**423104**

**[www.acsmanmadcollege.ac.in](http://www.acsmanmadcollege.ac.in)**

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Submitted To

**NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL**

**BANGALORE**

**July 2023**

# 1. EXECUTIVE SUMMARY

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## 1.1 INTRODUCTION

The Maratha Vidya Prasarak Samaj's Arts, Commerce and Science College, Manmad. We are obligated to provide value-based higher education to students from different backgrounds in rural areas. The college established in 2007 and affiliated to Savitribai Phule Pune University, Pune. Our college is an un-aided (Self Finance) college. The College has run in its own spacious and remarkable 9 (Nine) Acer green campus at Indore - Pune highway near by Shirdi. And the built-up area on it is 6600 square meters. the college building has all the necessary physical and modern educational facilities. It is multi-facilitated and co-educational college. We offer the students undergraduate programs in Arts and Commerce faculty. The college has efficient teaching and non-teaching staff. The college does its best and mostly contribute to the national development by serving the cause of social justice and ensures equity by providing access to education to socially and economically backward students. The college does sincere efforts to develop life skills and core competencies among the students. Through curricular, co-curricular and extra-curricular activities, the college imbibes the most desired values among the students. College spreads ICT literacy among the students, teachers, and supportive staff and motivates them to utilize it in all teaching-learning activities. The college undertakes several novel initiatives to progress academic as well as other artistic skills by keeping the students at the center. A quality measure is the major initiative of the college. Our college has well-qualified faculty which are sufficient in number. A large number of extension activities take place on the campus of our college. We have adequate infrastructural facilities and our student progression is adequately proportionate. The governance of our college is decentralized by forming several committees which adequately function towards the development of our college. Our college undertakes several best practices in order to develop the multifacet personality of our students. A college campus in the bosom of *Ankai Fort* and Thumps up (*Hadbichi Shendi*) and the nearby *Gurdwara Sri Guptsr Sahib*. Manmad is also a junction of the central railway.

### **Vision**

Commitment to provide and avail quality education emphasizing all round development of the student to foster, imbibe and inculcate cultural, ethical and universal human values.

### **Mission**

To provide skill based affordable quality education for the upliftment of under privileged rural socially and economically weaker section.

### **Values**

- Quality
- Discipline
- Transparency
- Sustainable Development

## **1.2 Strength, Weakness, Opportunity and Challenges(SWOC)**

### **Institutional Strength**

1. Adequate Infrastructure.
2. Homogeneous Extension activities.
3. Clean, Green, Eco-friendly and Spacious Campus .
4. Transport facility to the students
5. Unique mediclame cum insurance policy for student

### **Institutional Weakness**

1. Inadequate Job oriented courses. Such as Vocational Courses, Sciences and Skill Courses as well.
2. Non-availability of financial support from alumni
3. Self-finance status of the institution
4. Lack of funding from the government and the NGOs

### **Institutional Opportunity**

1. To conduct railway and industry-related activities.
2. To become a multidisciplinary institution.
3. To start new courses.

### **Institutional Challenge**

1. To receive funding from government, non-government agencies and the alumni.
2. To enhance the proficiency in English communication among our students.
3. To retain the faculty of our college since we are running self-financed courses.

## **1.3 CRITERIA WISE SUMMARY**

### **Curricular Aspects**

The Institution ensures effective curriculum planning and delivery through a well-planned and documented process.

1. The IQAC in our college appeals to submit the Action Plan of all the departments, various portfolios and individual teachers.
2. The Academic Calendar is prepared and is made available on the college website.
3. Every faculty member prepares the teaching plan of respective papers for effective implementation.
4. IQAC and the Principal verify and approve the teaching plan with suggestions if necessary.
5. The institution recently adopted an online teaching diary for day-to-day activity.
6. The institution encourages the teachers to attend various workshops related to curricula. The teachers actively contributed in the process of syllabi designing workshops.
7. The college integrates 71 issues related to Professional Ethics, Gender, Human Values and Environment and Sustainability through the curriculum.
8. Total 231 students undertaking project work/field work during the academic year 2021-22.
9. Institution obtains online feedback on the academic performance and ambience of the institution from various stakeholders, and action taken report on the feedback is made available on the institutional website.

### **Teaching-learning and Evaluation**

1. Total 738 First Year students got admitted last five years.
2. The academic year 2020-21 shows a little decrease in the number of admitted students due to Covid-19 pandemic socio-economic aftereffects.
3. As far as the students' profile is concerned we admit students from the different reserved categories according to the State Government's rules and regulations.
4. For a traditional degree college, we have a good student teacher ratio in the academic year 2021-22 which stands at **21.36:1**
5. We follow many student centric methods to enhance students' learning experiences such as group discussions, webinars, quiz competitions, portfolios like Student Development Office, NSS, are the activities that include experiential and participative learning and problem solving methodologies.
6. We use several ICT tools to facilitate such learning process.
7. Five faculty members are Ph.D. and one is M.Phil. in their subjects.
8. For transparency in the Mechanism of Internal/ External Assessment and evaluation processes we have developed the system that has aspects like CCTV, internal examinations through Google forms during Covid-19., well furnished strong room for conducting examination work etc.
9. To resolve the grievances related to assessment measures like student application, providing photocopy of answer book, rechecking and revaluation, re-exam for internal evaluation in special cases etc. are taken.
10. The Programme and Course Outcomes are displayed at the department and on the college website.
11. COs , POs and PSOs direct and indirect attainment are evaluated by separate mechanism.

### **Research, Innovations and Extension**

1. Our college has Research Committee. One faculty member is working as Ph.D. Guide.
2. Faculties applied to Savitribai Phule Pune University for research projects, for research funding under the scheme of ASPIRE.

3. College has conducted Faculty Development Program (FDP).
4. The faculty has published research papers and articles in proceedings, International and National level journals some of which papers are published in UGC CARE List, Indexed and Peer Reviewed Journals.
5. Faculty members have published books and chapters with ISBN.
6. The teachers have created an ecosystem for innovation, creation and transfer of knowledge delivering lectures to the neighborhood colleges and community.
7. The college has conducted and participated in various extension activities with neighborhood community.
8. The college has conducted activities such as Blood Donation, Cleanliness Drive, Hb Checkup Camp, Health Awareness Camp, Tree Plantation, Cultural Programs, Voter Awareness Campaign, Unnat Bharath Abhiyan Survey, Save Girl Child, Vaachan Prerna Din, world book day, Vaccination drive for Covid-19.
9. There are 3 functional MoU with other institutes.

### **Infrastructure and Learning Resources**

1. The College has sufficient and well maintained infrastructural facilities in all academic, administrative buildings of the college.
2. Sufficient funds were spent on infrastructure augmentation.
3. The library is automated using the Integrated Library Management System (ILMS) of IT Soft Developers.
4. The library provides the e-Resources facility with the membership of INFLIBNET, N-LIST.
5. Our college has internet connectivity with 100 Mbp FTTH connections.
6. The college has 30 Computers in the academic and administrative department as well as 01 LCD Projector and 01 KYan Interactive Board.
7. The college has utilized Bar Code base technology for Library attendance.
8. The college library updated issue and return facility with Bar code.
9. Student Computer Ratio is **21.36 : 01**

### **Student Support and Progression**

1. There are total 1003 no of students benefited by scholarships and freeships provided by the Government and Non Government agencies during last five years.
2. Total amount of scholarship received during the last five years is Rs. 52.96 lakhs from Govt. and Non Govt. Institutions.
3. Capacity building and skills enhancement initiatives taken by the institution include Soft-skills, Language and communication skills, Yoga, computing skills etc.
4. Total 544 students were benefitted by guidance for competitive examinations and career counselling offered by the institution.
5. The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases.
6. The placement of outgoing students and students progressing to higher education is sufficient.
7. Students of the Institution has participated in the sports and cultural programs.
8. The Alumni association of the college has applied for registration to the Hon. Charity Commissioner, Nashik, under subsection (2) 3334 & the rule of 19 of the Bombay Public Trust Act.
9. The college & Alumni association has been conducting students' welfare programmes like tree

plantation, motivational speeches, career guidance, covid-19 awareness.

## **Governance, Leadership and Management**

1. Vision, Mission and Values of our college are communicated to the stakeholders.
2. The college has perspective plan of development and it shows on the institutional website.
3. The governance of the institution reflects effective leadership in tune with the vision and mission of the college correlated with the national policies of higher education.
4. The college envisages its vision and mission by implementing novel programmes and activities.
5. The organizing structure of the college includes a governing body, administrative setup, functions of various bodies, service rules, grievance redressal mechanism, etc.
6. There are many administrative committees functioning for enhancing college at large.
7. The Principal plays a vital role in governing and managing the college through CDC, IQAC and college committees.
8. The financial support is granted to the faculty members to participate in seminars, workshops, conferences at the state, national and international levels.
9. The institution has effective welfare measures for teaching and non-teaching staff. The institution avails mediclaim policies, Sevak Kalyan Nidhi, Provident Fund, Loan facility through Co-operative society for the employee provided by the parent institute Maratha Vidya Prasarak Samaj.
10. The accounts are audited regularly as per the rules and regulations of the State Government of Maharashtra, Savitribai Phule Pune University, Pune and Maratha Vidya Prasarak Samaj, Nashik.
11. IQAC has taken more initiative for quality enrichment and infrastructural development.
12. IQAC conducted various quality audits for academic improvements.

## **Institutional Values and Best Practices**

1. The institute promotes gender equity in admissions, recruitment, administrative functionality and academic activities.
2. The institution celebrates various Programs on days of National Importance, as well as Birth and Death anniversaries of National Heroes.
3. The Institution has facilities and initiatives for Alternate sources of energy and energy conservation measures.
4. Management of the various types of degradable and non-degradable waste, Water conservation, Green campus initiatives, Disabled-friendly, barrier free environment.
5. Quality audits on environment and energy are regularly undertaken by the Institution.
6. We have ISO 9001:2015 Certification.
7. The institutional environment and energy initiatives are confirmed through clean and green campus initiatives, beyond the campus environmental promotion activities.
8. Our institute takes colossal efforts to imbibe tolerance and harmony towards cultural, regional, linguistic, communal, socioeconomic and other diversities through various activities and practices like National Anthem, unique dress code for teaching staff, non teaching staff and students.
9. Cleaning campaign. Annual Social Gathering, Hemoglobin checkup, Blood donation camp, youth festival, NSS winter camp etc.
10. Best Practices: 1. "Bus Transport Facility"
11. Best Practices: 2. "Rooftop Solar Electricity Panel"
12. The institutional distinctiveness is unique "Student Mediclaim Policy".



## 2. PROFILE

### 2.1 BASIC INFORMATION

Name and Address of the College	
Name	MARATHA VIDYA PRASARAK SAMAJ'S ARTS, COMMERCE AND SCIENCE COLLEGE, MANMAD
Address	Gat No. 105/2/B, Ankwade Shiwar, Yeola Road, Manmad, Tal. Nandgaon.
City	MANMAD
State	Maharashtra
Pin	423104
Website	<a href="http://www.acsmanmadcollege.ac.in">www.acsmanmadcollege.ac.in</a>

Contacts for Communication					
Designation	Name	Telephone with STD Code	Mobile	Fax	Email
Principal	Dattatrya Dhanu Gavhane	02591-225364	9270787685	-	dattadg.2007@gmail.com
IQAC / CIQA coordinator	Prashant Rameshwar Kadam	02591-9420225364	9209605230	-	capk3030@gmail.com

Status of the Institution	
Institution Status	Self Financing

Type of Institution	
By Gender	Co-education
By Shift	Regular Day

Recognized Minority institution	
If it is a recognized minority institution	No



<b>Establishment Details</b>				
<b>State</b>	<b>University name</b>	<b>Document</b>		
Maharashtra	Savitribai Phule Pune University	<a href="#">View Document</a>		
<b>Details of UGC recognition</b>				
<b>Under Section</b>	<b>Date</b>	<b>View Document</b>		
2f of UGC				
12B of UGC				
<b>Details of recognition/approval by stationary/regulatory bodies like AICTE,NCTE,MCI,DCI,PCI,RCI etc(other than UGC)</b>				
<b>Statutory Regulatory Authority</b>	<b>Recognition/Approval details Institution/Department programme</b>	<b>Day,Month and year(dd-mm-yyyy)</b>	<b>Validity in months</b>	<b>Remarks</b>
No contents				

<b>Recognitions</b>	
Is the College recognized by UGC as a College with Potential for Excellence(CPE)?	No
Is the College recognized for its performance by any other governmental agency?	No

<b>Location and Area of Campus</b>				
<b>Campus Type</b>	<b>Address</b>	<b>Location*</b>	<b>Campus Area in Acres</b>	<b>Built up Area in sq.mts.</b>
Main campus area	Gat No. 105/2/B, Ankwade Shiwar, Yeola Road, Manmad, Tal. Nandgaon.	Rural	9	25000

## 2.2 ACADEMIC INFORMATION

<b>Details of Programmes Offered by the College (Give Data for Current Academic year)</b>						
<b>Programme Level</b>	<b>Name of Programme/ Course</b>	<b>Duration in Months</b>	<b>Entry Qualification</b>	<b>Medium of Instruction</b>	<b>Sanctioned Strength</b>	<b>No. of Students Admitted</b>
UG	BA,Arts	36	HSC	Marathi	40	14
UG	BA,Arts	36	HSC	Marathi	40	19
UG	BA,Arts	36	HSC	Marathi	40	10
UG	BA,Arts	36	HSC	Marathi	40	24
UG	BA,Arts	36	HSC	Marathi	40	32
UG	BA,Arts	36	HSC	Marathi	40	11
UG	BCom,Commerce	36	HSC	Marathi	80	4
UG	BCom,Commerce	36	HSC	Marathi	80	39
UG	BCom,Commerce	36	HSC	Marathi	80	13

### Position Details of Faculty & Staff in the College

<b>Teaching Faculty</b>												
	<b>Professor</b>				<b>Associate Professor</b>				<b>Assistant Professor</b>			
	Male	Female	Others	Total	Male	Female	Others	Total	Male	Female	Others	Total
Sanctioned by the UGC /University State Government	0				0				14			
Recruited	0	0	0	0	0	0	0	0	5	1	0	6
Yet to Recruit	0				0				8			
Sanctioned by the Management/Society or Other Authorized Bodies	0				0				8			
Recruited	0	0	0	0	0	0	0	0	7	1	0	8
Yet to Recruit	0				0				0			

<b>Non-Teaching Staff</b>				
	<b>Male</b>	<b>Female</b>	<b>Others</b>	<b>Total</b>
Sanctioned by the UGC /University State Government				0
Recruited	0	0	0	0
Yet to Recruit				0
Sanctioned by the Management/Society or Other Authorized Bodies				11
Recruited	11	0	0	11
Yet to Recruit				0

<b>Technical Staff</b>				
	<b>Male</b>	<b>Female</b>	<b>Others</b>	<b>Total</b>
Sanctioned by the UGC /University State Government				0
Recruited	0	0	0	0
Yet to Recruit				0
Sanctioned by the Management/Society or Other Authorized Bodies				0
Recruited	0	0	0	0
Yet to Recruit				0

### **Qualification Details of the Teaching Staff**

<b>Permanent Teachers</b>										
<b>Highest Qualification</b>	<b>Professor</b>			<b>Associate Professor</b>			<b>Assistant Professor</b>			<b>Total</b>
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt/LLD/DM/MCH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	3	1	0	4
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	2	0	0	2
UG	0	0	0	0	0	0	0	0	0	0

<b>Temporary Teachers</b>										
<b>Highest Qualification</b>	<b>Professor</b>			<b>Associate Professor</b>			<b>Assistant Professor</b>			<b>Total</b>
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt/LLD/DM/MCH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	1	0	1
M.Phil.	0	0	0	0	0	0	1	0	0	1
PG	0	0	0	0	0	0	6	0	0	6
UG	0	0	0	0	0	0	0	0	0	0

<b>Part Time Teachers</b>										
<b>Highest Qualification</b>	<b>Professor</b>			<b>Associate Professor</b>			<b>Assistant Professor</b>			<b>Total</b>
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt/LLD/DM/MCH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	0	0	0
UG	0	0	0	0	0	0	0	0	0	0

<b>Details of Visting/Guest Faculties</b>					
<b>Number of Visiting/Guest Faculty engaged with the college?</b>	<b>Male</b>		<b>Female</b>		<b>Total</b>
		0	0	0	

**Provide the Following Details of Students Enrolled in the College During the Current Academic Year**

<b>Programme</b>		<b>From the State Where College is Located</b>	<b>From Other States of India</b>	<b>NRI Students</b>	<b>Foreign Students</b>	<b>Total</b>
UG	Male	209	0	0	0	209
	Female	107	0	0	0	107
	Others	0	0	0	0	0

<b>Provide the Following Details of Students admitted to the College During the last four Academic Years</b>					
<b>Category</b>		<b>Year 1</b>	<b>Year 2</b>	<b>Year 3</b>	<b>Year 4</b>
SC	Male	32	45	48	42
	Female	26	28	24	28
	Others	0	0	0	0
ST	Male	5	7	3	9
	Female	2	2	3	5
	Others	0	0	0	0
OBC	Male	26	37	28	41
	Female	12	15	17	25
	Others	0	0	0	0
General	Male	52	54	60	74
	Female	28	28	39	40
	Others	0	0	0	0
Others	Male	88	64	77	65
	Female	28	19	18	26
	Others	0	0	0	0
<b>Total</b>		<b>299</b>	<b>299</b>	<b>317</b>	<b>355</b>

### **Institutional preparedness for NEP**

1. Multidisciplinary/interdisciplinary:	The institute is affiliated to Savitribai Phule Pune University, Pune. The curriculum includes courses like Environmental Awareness, Physical Education, Democracy, Election and Governance for some programmes. The institution is planning to introduce interdisciplinary certificate courses to benefit students. The students will be encouraged to undertake multidisciplinary projects. The students will be explored through the various online education tools to utilize their mind power for learning multidisciplinary subjects of their choice.
2. Academic bank of credits (ABC):	The institute is affiliated to Savitribai Phule Pune University, Pune. The affiliating university has

	<p>implemented a Choice Based Credit System (CBCS) in all the programs with effect from 2019. According to the university circular dated 15 Oct. 2022 college has enabled to 300 students to create Academic Bank of Credit Account on ABC Portal till 31 March 2023. The registration of remaining student is in progress. In CBCS, students have to earn 8 credits in addition to the compulsory credits received from their core courses. In this regard, the institute has appointed faculty wise coordinators to look after the additional credits earned by the students. These coordinators encourage students to take extra credits from various platforms. The credits earned by the students are then verified and communicated to the university through an internal marks entry system</p>
<p>3. Skill development:</p>	<p>The accelerated growth has increased the demand for skilled manpower. The institute is affiliated to Savitribai Phule Pune University, Pune, incorporating the curricula of the university. The institute strives to effectively implement the Skill Enhance Courses (SEC) prescribed by the university. They include the aspects like vocational education and its integration into mainstream education. Some of the courses introduced by the university focus on positivity amongst the learners and they lay emphasis upon include the development of humanistic, ethical, Constitutional, and universal human values of truth, righteous conduct, peace, love, nonviolence, scientific temper, citizenship values etc. The special attention has been given to the development of the life skills as well. Students' Development Board conduct personality development workshops for girl students to groom leadership. NSS and Sports department are engaged in grooming leadership among the students. The rationale is that skills give students means to live; while values will teach them how to live.</p>
<p>4. Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course):</p>	<p>The promotion of Indian arts, language and culture is important for the society. Cultural awareness and expression are among the major competencies considered important to develop in students, in order to provide them with a sense of identity, belonging, as well as an appreciation of other cultures and identities. It is through the development of a strong sense and knowledge of their own cultural history, arts, languages, and traditions so that students can build a positive cultural recognition and self-esteem.</p>

	<p>The institute has established a Literary Association and Art Circle for promoting the regional languages, cultures in society and integration of Indian knowledge system. We encourage our students to write in Hindi and Marathi so that students can express. Regional Languages are used for conversation and for teaching-learning purposes. Inclusion of traditional Indian knowledge system including tribal and other local knowledge throughout into the curriculum designed for arts and humanity related courses is observed in curricula. We organize different events during the Annual social gathering to foster the regional language and culture. Our affiliating University, Savitribai Phule Pune University, Pune has introduced Modern Indian Languages (MIL) to promote appropriate integration of Indian Languages.</p>
<p>5. Focus on Outcome based education (OBE):</p>	<p>Outcome Based Education or the OBE System is implemented by our institution as per the guidelines provided by Savitribai Phule Pune University. In a nutshell, the institute intends to standardize and promote the OBE system in such a way that students will be able to develop new skills essential to match up with global parameters. Regarding this, college follows the credit system pattern for all programmes. In accordance with the rules and regulations provided by affiliated University, the college has introduced skill enhancement courses for the students from the academic year 2021-22. As a part of the outcome of the degree programs, a placement cell is formed by the college which plays a crucial role in career opportunities to the students. With the permission of the college development committee (CDC) new skill oriented and activity-based courses will be introduced. The institute has developed its own mechanism for attainment of course and program outcome.</p>
<p>6. Distance education/online education:</p>	<p>The unprecedented Covid-19 circumstances heavily affected the overall teaching learning process. Yet, in such conditions our faculty members continued through the online platforms like Google Classrooms, Google Meet, Zoom and completed the syllabi. Through this they not only dealt with the lessons but kept the students psychologically and emotionally stable in the challenging times when the whole world was reeling under the avalanche of stressful events. The internal evaluation was conducted by the</p>



examination department of the college through online mode by using Google forms. Even though the completely new online evaluation method posed many challenges for under graduate students in rural area, the teaching and non-teaching staff successfully maneuvered this task.

### Institutional Initiatives for Electoral Literacy

1. Whether Electoral Literacy Club (ELC) has been set up in the College?	Yes. Electoral Literacy initiatives have been taken up by the college through its club, NSS, Department of Student Welfare and Political Science.
2. Whether students' co-ordinator and co-ordinating faculty members are appointed by the College and whether the ELCs are functional? Whether the ELCs are representative in character?	Yes
3. What innovative programmes and initiatives undertaken by the ELCs? These may include voluntary contribution by the students in electoral processes-participation in voter registration of students and communities where they come from, assisting district election administration in conduct of poll, voter awareness campaigns, promotion of ethical voting, enhancing participation of the under privileged sections of society especially transgender, commercial sex workers, disabled persons, senior citizens, etc.	The college has undertaken following initiatives. 1. It has nurtured democratic ecosystem for student elections for the posts of Student Council President and Secretary. Students of the college vote by secret ballot and counting is in front of student election officer. 2. Constitution Day and Reading Day are conducted by the college to improve electoral literacy. 3. Democracy and governance related course is conducted for the First Year students.
4. Any socially relevant projects/initiatives taken by College in electoral related issues especially research projects, surveys, awareness drives, creating content, publications highlighting their contribution to advancing democratic values and participation in electoral processes, etc.	Constitution Day and Voter Awareness Day and Rally are conducted by the college to improve electoral literacy
5. Extent of students above 18 years who are yet to be enrolled as voters in the electoral roll and efforts by ELCs as well as efforts by the College to institutionalize mechanisms to register eligible students as voters.	The students are initiated to register as voters after completing the age of 18 years.

## Extended Profile

### 1 Students

#### 1.1

Number of students year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
299	299	317	355	320
File Description		Document		
Institutional data in prescribed format		<a href="#">View Document</a>		

### 2 Teachers

#### 2.1

Number of teaching staff / full time teachers during the last five years (Without repeat count):

Response: 28

File Description	Document
Institutional data in prescribed format	<a href="#">View Document</a>

#### 2.2

Number of teaching staff / full time teachers year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
14	15	16	17	16

### 3 Institution

#### 3.1

Expenditure excluding salary component year wise during the last five years (INR in lakhs)

2021-22	2020-21	2019-20	2018-19	2017-18
6.91	7.31	9.97	14.3	13.5

## 4. Quality Indicator Framework(QIF)

### Criterion 1 - Curricular Aspects

#### 1.1 Curricular Planning and Implementation

##### 1.1.1

**The Institution ensures effective curriculum planning and delivery through a well-planned and documented process including Academic calendar and conduct of continuous internal Assessment**

**Response:**

Maratha Vidya Prasarak Samaj's Arts, Commerce and Science College Manmad is affiliated to Savitribai Phule Pune University, Pune and follows the curriculum prescribed by the affiliated university. The college ensures effective curriculum delivery through a well-planned and documented process.

The IQAC prepares the academic calendar of the college before the commencement of every academic year. The faculty members are briefed on the academic activities of the college on the first meeting of the commencement of every academic year. According to the exam schedule of the affiliated university, the college adjusts the academic calendar for the CIE.

The academic calendar is uploaded on the college website for all-time information to the stakeholders.

The time-table committee prepares a general time-table and the head of concerned departments prepare departmental time-table. The faculty member conduct classes according to the time table.

Heads of the department arrange departmental meetings to distribute and assign the workload. Considering the workload and planning held in the departmental meetings, the syllabus is disseminated as per classes and courses for effective teaching.

Faculty members prepare a semester-wise teaching plan at the beginning of every semester. Every faculty member has access an to online teaching diary containing actual teaching units, daily teaching, and day to day activities. The online teaching diary is monitored by the concerned Head of the Department, IQAC and the Principal.

The examination committee works on the slots reserved in the academic calendar for internal evaluation and prepares and displays the time-table well in advance.

Some of the activities are intentionally organized for students to assess and upgrade their subject knowledge such as the screening of live sessions like PM's '*Mann Ki Baat*', '*Pariksha Pe Charcha*', and discussion on such topics as a part of CIE.

IQAC and departmental meetings are held periodically to review the completed syllabus. For the effective transmission and delivery of curriculum, departments integrate classroom teaching with various ICT tools, field projects, tutorials, poster presentations, field surveys, etc.

IQAC recently conducted the Academic and Administrative Audit by the peer committee appointed by

affiliated university for further improvement in academic and administrative activities.

At the end of the academic year, IQAC collects feedback on curricula from the stakeholders. It is analyzed by the proper mechanism constituted by the college and the report is communicated to the concerned departments and the affiliated university.

**The college implements the examination and evaluation process as follows:**

**1. Semester pattern (2019) Examination Evaluation procedure**

- Semester Wise - Home assignments
- Semester Wise - Unit Test
- Semester Wise – oral /viva/group discussion

**2. Annual pattern (2013) Examination Evaluation procedure**

- Term-end exam
- Practical for commerce program

It has been observed that the innovative and novel practices initiated by the institution have contributed in the better understanding of the students. The study tours, project work, periodical assignments, etc. have contributed for the content enrichment of the students.

File Description	Document
Upload Additional information	<a href="#">View Document</a>
Provide Link for Additional information	<a href="#">View Document</a>

**1.2 Academic Flexibility**

**1.2.1**

**Number of Certificate/Value added courses offered and online courses of MOOCs, SWAYAM, NPTEL etc. (where the students of the institution have enrolled and successfully completed during the last five years)**

**Response:** 03

File Description	Document
List of students and the attendance sheet for the above mentioned programs	<a href="#">View Document</a>
Institutional programme brochure/notice for Certificate/Value added programs with course modules and outcomes	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>
Evidence of course completion, like course completion certificate etc. Apart from the above:	<a href="#">View Document</a>
Provide Links for any other relevant document to support the claim (if any)	<a href="#">View Document</a>

### 1.2.2

*Percentage of students enrolled in Certificate/ Value added courses and also completed online courses of MOOCs, SWAYAM, NPTEL etc. as against the total number of students during the last five years*

**Response:** 11.82

1.2.2.1 Number of students enrolled in Certificate/ Value added courses and also completed online courses of MOOCs, SWAYAM, NPTEL etc. as against the total number of students during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
0	0	33	0	155

File Description	Document
Upload supporting document	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>

## 1.3 Curriculum Enrichment

### 1.3.1

*Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability in transacting the Curriculum*

**Response:**

The college has follows the curriculum prescribed by the affiliated university. The cross-cutting issues are as follows:

S. N.	Program	Course Title	Code	Cross-Cutting Issues
1	FYBA	Mantrupanchak Kavitasangrah	1027	Gender Issues
2	TYBA	Political Ideology	3167	
3	FYBA	Vitthal to Aala Aala & Handabhar Chandya	11022B	
4	FYBA	Marathi Sahitya Katha ani Bhashik Koushaly Vikas	11021A	
5	FYBA	Vaikalpik Hindi Prashnpatrika	12092	
6	FYBA	Indian Economy-Problems and Prospects	1157	
7	FYBA	Indian Economic Environment	11151/52	
8	FYBCOM	Business Economic	233	
9	FYBCOM	Hindi	117C	
10	SYBA	Introduction To Political Science	23164	
11	SYBA	Adhunik Kavya	23093	
12	TYBA	Indian Economic Development	35153	
13	TYBCOM	Indian and Global Economic Development	343	
14	TYBA	Complsory English	35001	
15	TYBA	Appreciating Novel	35331	
16	FYBA	Element of Geomorphology	1207	Envirnoment and Sustainability
17	FYBA	Indian Economy: Problem & Prospect	1157	
18	FYBA	Indian Economic Environment	11151/52	
19	FYBA	Maratha Sahitya	11021/22	
20	SYBA	Adhunik Kavya, Kahani Tatha Vyavaharik Hindi	23093	
21	SYBA	Element of Climatology and Oceanography	2207	
22	SYBA	Environment Awareness	2999	

23	SYBA	Bhashik Koushalye Vikas Ani Adhunik Marathi Sahitya	24022/23	
24	SYBA	Environmental Geography	23204	
25	SYBA	Environmental Science	23999	
26	SYB.Com	Environmental Awariness	239	
27	SYBA	Environmental Awariness	2999	
28	FYBA	Compulsory English	11001	
29	TYBA	Appreciating Novel	35331	
30	TYBA	Regional Geography of India	3207	
31	FYBA	Compulsory English	1017	Social Ethics
32	FYBA	Marathi Sahitya	11021	
33	FYBA	Indian Economy- Problems and Prospects	1157	
34	FYBA	Vaikalpak Hindi Prashnpatrika	11092	
35	FYBA	Vaikalpak Hindi Prashnpatrika	12092	
36	FYBA	Indian Economic Environment	11151	
37	FYBA	Compulsory English	11001	
38	FYB.Com	Bhasah Sahitya Ani Kuoshalye Vikas	117B	
39	FYB.Com	Hindi	117C	
40	SYBA	Compulsory English	23001	
41	SYBA	Samajik Natak- Natsamrat	2028	
42	SYBA	Bhashik Koushalye Vikas Ani Adhunik Marathi Sahitya- Lalit Gudyas Saahitya Rang	24021	
43	SYBA	Macro Economic	11151/52	
44	SYBA	Adhunik Kavya. Hindi Vyangya Sahitya Tatha Vyavaharik Hindi	23092/93	
45	SYBA	Samajik Natak	2028	
46	SYBA	Appreciating Drama	23331	
47	SYB.Com	Business Economics	243	
48	TYBA	International Economic	35151	

49	TYBA	Local Government Maharashtra	self in 35164/65	
50	TYBA	Indian Economic Development	1157	
51	TYB.com	Indian And Global Economic Development	343	
52	FYBA	Democracy, Election and geovence	12999	Human Rights
53	FYBA	Marathi Sahitya	11021	
54	FYBA	Indian Economy-Problems and Prospects	1157	
55	FYBA	Vaikalpik Hindi Prashnpatrika	11092	
56	FYBA	Indian Government And Politics	1161	
57	FYBA	Introduction to indian constitution	1161	
58	SYBA	Political theory and concept	2169	
59	SYBA	Bhashik Koushalya Vikas	23023	
60	SYBA	Micro Economic	23151	
61	SYBA	Westren Political Thought	23161	
62	SYBA	Political Joumalism	23162	
63	SYBA	Basic Concept Of Indian Constitution	23165	
64	SYBA	Madhyayugin Kavya Tatha Upana Sahitya	23092	
65	TYBA	Public Administration	35161	
66	TYBA	International Political	3167	
67	TYBA	International Relation	35162	
68	TYBCOM	Indian and Global Economics Development	343	
69	FYBCOM	Marketing and Salesmanship	116C	Human Values and Professional Ethics
70	FYBCOM	Marketing and Salesmanship	1253	
71	FYBCOM	Value Eduction	12019	

The faculty member take initiative in nurturing cross-cutting issues among the student.



File Description	Document
Upload Additional information	<a href="#">View Document</a>
Provide Link for Additional information	<a href="#">View Document</a>

### 1.3.2

**Percentage of students undertaking project work/field work/ internships (Data for the latest completed academic year)**

**Response:** 77.26

#### 1.3.2.1 Number of students undertaking project work/field work / internships

Response: 231

File Description	Document
Upload supporting document	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>

## 1.4 Feedback System

### 1.4.1

*Institution obtains feedback on the academic performance and ambience of the institution from various stakeholders, such as Students, Teachers, Employers, Alumni etc. and action taken report on the feedback is made available on institutional website*

**Response:** A. Feedback collected, analysed, action taken& communicated to the relevant bodies and feedback hosted on the institutional website

File Description	Document
Feedback analysis report submitted to appropriate bodies	<a href="#">View Document</a>
At least 4 filled-in feedback form from different stake holders like Students, Teachers, Employers, Alumni etc.	<a href="#">View Document</a>
Action taken report on the feedback analysis	<a href="#">View Document</a>
Link of institution's website where comprehensive feedback, its analytics and action taken report are hosted	<a href="#">View Document</a>
Provide Links for any other relevant document to support the claim (if any)	<a href="#">View Document</a>

## Criterion 2 - Teaching-learning and Evaluation

### 2.1 Student Enrollment and Profile

#### 2.1.1

##### Enrolment percentage

**Response:** 61.5

##### 2.1.1.1 Number of seats filled year wise during last five years (Only first year admissions to be considered)

2021-22	2020-21	2019-20	2018-19	2017-18
142	118	151	169	158

##### 2.1.1.2 Number of sanctioned seats year wise during last five years

2021-22	2020-21	2019-20	2018-19	2017-18
240	240	240	240	240

#### File Description

#### Document

Institutional data in the prescribed format

[View Document](#)

Final admission list as published by the HEI and endorsed by the competent authority

[View Document](#)

Document related to sanction of intake from affiliating University/ Government/statutory body for first year's students only.

[View Document](#)

Provide Links for any other relevant document to support the claim (if any)

[View Document](#)

#### 2.1.2

*Percentage of seats filled against reserved categories (SC, ST, OBC etc.) as per applicable reservation policy for the first year admission during the last five years*

**Response:** 79.17

##### 2.1.2.1 Number of actual students admitted from the reserved categories year wise during last five years (Exclusive of supernumerary seats)

2021-22	2020-21	2019-20	2018-19	2017-18
107	85	95	104	84

**2.1.2.2 Number of seats earmarked for reserved category as per GOI/ State Govt rule year wise during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
120	120	120	120	120

File Description	Document
Institutional data in the prescribed format	<a href="#">View Document</a>
Final admission list indicating the category as published by the HEI and endorsed by the competent authority.	<a href="#">View Document</a>
Copy of communication issued by state govt. or Central Government indicating the reserved categories(SC,ST,OBC,Divyangjan,etc.) to be considered as per the state rule ( Translated copy in English to be provided as applicable)	<a href="#">View Document</a>
Provide Links for any other relevant document to support the claim (if any)	<a href="#">View Document</a>

## 2.2 Student Teacher Ratio

### 2.2.1

**Student – Full time Teacher Ratio**  
(Data for the latest completed academic year)

**Response:** 21.36

## 2.3 Teaching- Learning Process

### 2.3.1

**Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences and teachers use ICT- enabled tools including online resources for effective teaching and learning process**

**Response:**

Teaching is most effective when students actively participate in the learning process. The college encourages student participation to improve a deeper understanding of the subjects.

**Experimental Learning :**

Experiential learning engages students in critical thinking, problem-solving, and decision making in contexts that are personally relevant to them. College consciously encourages student participation in field trips and industrial visits. The field trips are arranged for students at geographical, historical places and industry. In these field trips, students observe places, collect samples and take photographs for further study. These field trips bring students near to the environment which helps to bridge the gap between classroom education and the real world. Industrial visits are arranged for the students.

**Formal Methodologies :**

Teachers use different teaching-learning methods to make learning more interesting:

1. Lecture method.-classroom teaching
2. PowerPoint Presentation.
3. Guest Lectures

**Participative Learning :**

Faculty member arrange group discussions to engage students in a meaningful way and provide feedback. Participation in group discussion encourages dialogue among students. It can be used to develop important speaking skills among students.

**Interactive Methodologies:**

The college makes special arrangements for bringing interaction between faculty members and students through various field visits, industrial visits, group discussions etc.

**The Problem-Solving Methodologies :**

The problem-solving methodologies are specially used for commerce discipline which make learning more fruitful of the subjects like Business Mathematics and Statistics, Financial Accounting, Corporate Accounting, Advanced Accounting, Auditing and Taxation.

**ICT Tools**

The use of recent Information Communication Technology and social media like what's app, Facebook, Telegram, Google classroom, Power point Presentation etc. help in student engagement. We get in touch with students for sharing notices, examination schedule and emergency communication through teligram and whatsapp groups and our website.

Advanced Information and Communication Technology (ICT) is being followed by the faculty members in classrooms.

The teaching aids like KYAN interactive board, LCD projector are usually used in the classroom.

A sufficient number of books, journals, N - List (Inflibinet, Shodhganga, Shodhsindhu, etc.) are available in the library.

The seminar hall is well equipped with multimedia facilities and advanced ICT tools.

The college has installed a separate two Wi-Fi routers for the students inside the campus. Further, it has a computer lab with 14 computers connected with LAN.

All faculty members are well familiar with all the latest ICT tools that helps our students cope - up with the changing scenario.

The institution encourages teachers to attend training programs, workshops, seminars, and conferences related to ICT usages and innovation in teaching-learning.

File Description	Document
Upload Additional information	<a href="#">View Document</a>
Provide Link for Additional information	<a href="#">View Document</a>

## 2.4 Teacher Profile and Quality

### 2.4.1

#### Percentage of full-time teachers against sanctioned posts during the last five years

**Response:** 86.67

#### 2.4.1.1 Number of sanctioned posts year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
18	18	18	18	18

File Description	Document
Sanction letters indicating number of posts sanctioned by the competent authority (including Management sanctioned posts)	<a href="#">View Document</a>
Provide Links for any other relevant document to support the claim (if any)	<a href="#">View Document</a>

### 2.4.2

**Percentage of full time teachers with NET/SET/SLET/ Ph. D./D.Sc. / D.Litt./L.L.D. during the last five years (consider only highest degree for count)**

**Response:** 14.1

**2.4.2.1 Number of full time teachers with NET/SET/SLET/Ph. D./ D.Sc. / D.Litt./L.L.D year wise during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
1	2	2	3	3

File Description	Document
List of faculties having Ph. D. / D.Sc. / D.Litt./ L.L.D along with particulars of degree awarding university, subject and the year of award per academic year.	<a href="#">View Document</a>
Institution data in the prescribed format	<a href="#">View Document</a>
Copies of Ph.D./D.Sc / D.Litt./ L.L.D awarded by UGC recognized universities	<a href="#">View Document</a>
Provide Links for any other relevant document to support the claim (if any)	<a href="#">View Document</a>

## 2.5 Evaluation Process and Reforms

### 2.5.1

**Mechanism of internal/ external assessment is transparent and the grievance redressal system is time- bound and efficient**

**Response:**

The students are the important stakeholders in any institution imparting education, and it is our Endeavour to make all efforts to ensure transparency in all the activities at different stages. Taking this spirit into consideration the college deals with examination related grievances transparently, efficiently, and in a timely manner.

- The examination related grievances of the students are addressed at the college level and University level depending upon the grievances.
- Grievances associated with the internal assessment are handled by the examination committee of the college whereas grievances related to the external assessment are forwarded to the affiliated university.
- College follows the guidelines laid down by affiliated University.

### For Grievance Redressal :

- The code of conduct of examination is available in the college prospectus and on the website. The same is displayed on the notice board for the students from time to time.
- The college has an Examination Committee constituted under the chairmanship of the Principal to look into the matter and appropriate measures are taken sensibly, transparently, and within the stipulated time limit.
- The schedule of the final and semester examination is prepared by the Examination Committee of affiliated University and communicated to the students in advance.
- The grievances regarding internal practical examinations are resolved immediately by the concerned teacher and Head of department.
- The college uses the barcode system for the written examination.
- Central Assessment Programme is undertaken as per the rules and regulations of the affiliated university.
- Answer sheets of internal examination are shown to the students after the assessment by the concerned subject teachers for further clarification of the students.
- Marks of internal examination of various subjects are displayed on website and submitted through online portal of the affiliated university by the login of the concerned subject teachers.
- The college examination committee addresses the grievances regarding the evaluation of first-year annual examinations. It is similar to the system for re-evaluation adopted by the affiliated university.
- Grievances of the students such as online examination form, incorrect entry of marks, queries related to subject codes/programs, wrong entries in names, hall tickets, absenteeism, etc. are addressed in stipulated time by the college and the affiliated university.
- A time-bound redressal mechanism is suggested by affiliated university. As per the guidelines and rules set by the university, there is a provision for re-evaluation of the answer sheets. The students can get the photocopies of their answer sheets by paying required fees online to evaluate the answer sheets and find out the actual position. If the students are not satisfied with the marks which are given by the examiner, they can also apply for re-checking and re-evaluation or moderation.
- The college appoints the Internal Squad to prevent malpractices in the examination hall at the time of examinations.
- All exam halls and examination strong room are under CCTV surveillance.
- If the grievance is not redressed properly by the subject teacher, a student can put his/her examination related queries direct to the Principal.
- All external examination related grievances are communicated to the affiliated university.

File Description	Document
Upload Additional information	<a href="#">View Document</a>
Provide Link for Additional information	<a href="#">View Document</a>

## 2.6 Student Performance and Learning Outcomes

### 2.6.1



***Programme Outcomes (POs) and Course Outcomes (COs) for all Programmes offered by the institution are stated and displayed on website***

**Response:**

The Programme and Course Outcomes have been displayed at the department and also hosted on the college website so that all the stakeholders can get to know them. All the outcomes can be downloaded from the home page of the college website.

In addition to that, at the very outset of the academic year students are made aware about the programme outcomes and programme specific outcomes by their respective faculty members. The teachers also explain the course outcomes of their courses. This practice enables students to understand the scope, career opportunities and overview of their programme. At the time of the admission process, the faculty members guide students about the abilities, skills and knowledge they will acquire if they choose a specific programme and courses under that programme. This awareness is reinforced throughout the academic programme by the means of classroom teaching, career guidance sessions, mentoring and informal communication with students. In addition to this a student student Induction Programme is organised for newly admitted students.

File Description	Document
Upload Additional information	<a href="#">View Document</a>
Provide Link for Additional information	<a href="#">View Document</a>

**2.6.2**

***Attainment of POs and COs are evaluated.***

**Explain with evidence in a maximum of 500 words**

**Response:**

**Yes,**

**Mechanism for CO, PO & PSO:**

- **Marks Entry Classification :**

Under the mechanism decided by the college, the marks are classified into two categories i.e. Internal & External (University Examination). The course-wise marks entry is done by the respective departments and faculties in the prescribed excel sheet format.

- **Determination of Threshold Value :**

All marks of the Internal and External examination of all students have been entered into the excel sheet.

Then, after consideration of marks of all students for the respective course get calculated on the threshold value basis. The threshold value is the base value upon which marks are to be considered for the further calculation of Course attainment.

- **Attainment Level Calculation of CO :**

The college has decided Course attainment values for classification of Course attainment i.e. 1 for Low, 2 for Medium and 3 for High attainment of respective course. On the basis of internal and external marks of students the course attainment have calculated. The calculated, course outcome have there respective value i.e. 1 is considered as Low Course attainment, there respective value 2 is considered as medium Course attainment, and 3 is considered as High Course attainment.

- **Programme Exit Survey :**

The college has conducted programme exit survey for attainment of PO and PSO. The programme exit survey were filled by the passed out students of respective programme. Under the Programme exit survey Likert Rating scale based questions were asked to the respondents. On the basis of responses of passed out students of respective programme, the programme outcome and programme specific outcome get calculated.

- **Questionnaire for Programme Exit Survey :**

The Questionnaire for Programme Exit Survey were filled by the passed out students. The predefined five questions were asked to the passed out students of respective Programme in the context of Likert Rating Scale (10 Scale).

- **Attainment Calculation of PO & PSO :**

On the basis of responses of the passed out students of respective programme the attainment of PO and PSO have calculated. The Programme Outcome securing value 1 is considered as Low Programme attainment, securing value 2 is considered as medium Course attainment, and securing value 3 is considered as High Course attainment.

- **Final Attainment of CO, PO & PSO :**

At the end of Calculation of Course outcome and Programme Outcome the decision has been taken on the basis of Attainment Level i.e.1 for Low, 2 for Medium and 3 for High attainment of respective course and Programme.

File Description	Document
Upload Additional information	<a href="#">View Document</a>
Provide Link for Additional information	<a href="#">View Document</a>

### 2.6.3

**Pass percentage of Students during last five years (excluding backlog students)**

**Response:** 69.68

**2.6.3.1 Number of final year students who passed the university examination year wise during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
58	66	78	50	33

**2.6.3.2 Number of final year students who appeared for the university examination year-wise during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
71	82	86	97	73

File Description	Document
Institutional data in the prescribed format	<a href="#">View Document</a>
Certified report from Controller Examination of the affiliating university indicating pass percentage of students of the final year (final semester) eligible for the degree programwise / year-wise.	<a href="#">View Document</a>
Annual report of controller of Examinations(COE) highlighting the pass percentage of final year students	<a href="#">View Document</a>
Provide Links for any other relevant document to support the claim (if any)	<a href="#">View Document</a>

**2.7 Student Satisfaction Survey**

**2.7.1**

**Online student satisfaction survey regarding teaching learning process**

**Response:** 3.45

File Description	Document
Upload database of all students on roll as per data template	<a href="#">View Document</a>



## Criterion 3 - Research, Innovations and Extension

### 3.1 Resource Mobilization for Research

#### 3.1.1

*Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the last five years (INR in Lakhs)*

**Response:** 1.01

**3.1.1.1 Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the last five years (INR in Lakhs)**

2021-22	2020-21	2019-20	2018-19	2017-18
0.000	0.000	0.300	0.513	0.200

#### File Description

#### Document

Upload supporting document

[View Document](#)

Institutional data in the prescribed format

[View Document](#)

### 3.2 Innovation Ecosystem

#### 3.2.1

**Institution has created an ecosystem for innovations, Indian Knowledge System (IKS), including awareness about IPR, establishment of IPR cell, Incubation centre and other initiatives for the creation and transfer of knowledge/technology and the outcomes of the same are evident**

**Response:**

Institution takes efforts for creating, nurturing, sustaining and enhancing innovations across all domains of operations. IQAC has taken measures to ensure that the employees incorporate innovations in their daily tasks and kind of assignments. The Institution provides a healthy atmosphere, adequate infrastructure facilities, optimum resources for enhancement of the capacity and competence of students and teachers in research and various innovative activities.

Departments have organized surveys and quizzes on innovative topic like rural issues, pollution, waste management, Unnat Bharat Abhiyan etc. All innovative and extension activities are student centric. The extension and outreach programs are undertaken in an innovative way to introduce various issues like clean environment, rain water harvesting, no plastic, cleanliness drive, etc. These activities help students to understand the various problems faced by the society and find the solution for betterment. Our college

organized *Marathi Bhasha Gaurav Din, Vaachan Prerna din*, Book Publication, Competitive exam guidance, etc. The adequate provisions are made for the knowledge to procure books, e-journals, and references through the service Inflight, N-List, etc.

Faculty member have shared their lectures on various subjects on students WhatsApp Group and Google Classroom. It helps for the up-gradation of students' knowledge. Teachers delivered innovative lectures on topics related to social personalities and other recent issue.

The institution promotes faculty member to write books, research papers, newspaper articles and allows for attending seminars, workshops, conferences, refresher courses, faculty development programs and training programs.

The institution has also encouraged and supported the faculty member to get research projects and to participation in research competitions like "*Avishkar*".

The institution has encouraged students to participate in various level sports competitions. Institution has successfully organised inter college sports tournament for development of sport culture among the students. In addition to this the institution offer multiple opportunities for the students to avail indoor and outdoor sports facility.

Our college has organized seminars, workshops and lectures on innovative themes like Intellectual Property Rights. The institution has organised Faculty Development Program on IPR, Research Methodology, etc.

The ARC of the institution promotes innovative ideas. Students are participate in the *Avishkar* research competition organized by affiliated university. Students have actively participated in the examinations on "Mahatma Gandhi Thoughts" which is organized by Gandhi Research Foundation, Jalgaon, Maharashtra.

The institute inspires and encourages the faculty member and support staff to enhance the knowledge. The institute has a provision of funds to attend the conferences, workshops and seminars. They participate in conferences at national and international level. The faculty member publish there research papers in UGC care listed and Peer Reviewed journals.

File Description	Document
Upload Additional information	<a href="#">View Document</a>
Provide Link for Additional information	<a href="#">View Document</a>

### 3.2.2

***Number of workshops/seminars/conferences including on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship conducted during the last five years***

**Response:** 6

**3.2.2.1 Total number of workshops/seminars/conferences including programs conducted on**

**Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
01	01	01	02	01

File Description	Document
Upload supporting document	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>

**3.3 Research Publications and Awards**

**3.3.1**

**Number of research papers published per teacher in the Journals notified on UGC care list during the last five years**

**Response:** 0.39

**3.3.1.1 Number of research papers in the Journals notified on UGC CARE list year wise during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
00	00	02	00	9

File Description	Document
Link to the uploaded papers, the first page/full paper(with author and affiliation details)on the institutional website	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>
Provide Links for any other relevant document to support the claim (if any)	<a href="#">View Document</a>

**3.3.2**

**Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during last five years**

**Response:** 0.07

**3.3.2.1 Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
00	00	01	00	01

File Description	Document
List of chapter/book along with the links redirecting to the source website	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>
Copy of the Cover page, content page and first page of the publication indicating ISBN number and year of publication for books/chapters	<a href="#">View Document</a>
Provide Links for any other relevant document to support the claim (if any)	<a href="#">View Document</a>

### 3.4 Extension Activities

#### 3.4.1

**Outcomes of Extension activities in the neighborhood community in terms of impact and sensitizing the students to social issues for their holistic development during the last five years.**

**Response:**

The extension and outreach activities have been carried out by the NSS of the institution. The distinguished activities are listed down :

- 1. Special Winter Camp :** The special winter camp was organized annually in the nearby villages. It is one of the most vital and fruitful activities of NSS. Different activities are carried out by students which help them in the overall development of their personality and made them aware of social ethics. In the year 2017-18 college organized winter camp at Visapur, Tal- Yeola and 25 volunteers have participated. In 2018-19 and 2019-20 college organized winter camp with 75 volunteers at Panewadi village, Tal:- Nandgaon, Dist:- Nashik. For the year 2020-21 & 2021-22 the camps had not been held due to outbreak of Covid-19 pandemic. But the institution and NSS volunteers continuously connected to the society through online mode and guided them about the precautions to be taken.
- 2. Swachh Bharat Abhiyan :** NSS has arranged various activities under *Swachh Bharat Abhiyan* like clean campus. The outreach were held at public places like Bus Stand and Temples, to create social awareness among the students as well as in the society. NSS regularly organized activities



under *Swatch Bharat Abhiyan*, *Swachhata Jagruti* Rally, Old water source cleaning, Water Shed Management, Free Mask Distribution etc. Under the *Swachha Bharat Abhiyan* mission of the Government of India.

3. **Blood Donation Camp** : In Association with Dr. Vasantao Pawar Medical College, Hospitals and Research Center, Adgaon, Nashik, the institution has organized Blood Donation Camp under the Board of Student Development and National Service Scheme.
4. **Awareness about social issues** : Social awareness campaigns were carried out with the help of local villagers and the college students nearby the institution. The area such as rural hospitals, marketplaces and public water bodies have been cleaned, to make the social environment clean and pleasant.
5. **Gender Equality** : Every year the institution celebrates International Women's Day on the campus. A Women's Grievance Redressal Committee has been set up in the college for the awareness and safety of girl students. College successfully completed Gender Audit by external peer committee having experienced members.
6. **Electrol Literacy Club** : The college celebrates Voters Day and conducted Voter's Rally with the help of college students for creating awareness of voting registration and the right to vote in the General and University Voter List. College also voting centre for Board of Studies and Senate Election of the affiliated university.
7. **Social Commitment** : The college celebrates the "*Samaj Din*" to know to the students. Road safety campaigns and rallies are organized to prevent accidents due to traffic. Awareness is spread through rallies and by making slogans.
8. **Protection of the Environment** : 'World Environment Day' is celebrated in the college to have environmental awareness. Various trees were planted in and around the college premises.
9. **Gandhi Vichar Sanskar Exam** : College has organized *Gandhi Vichar Sanskar* Examination for creating awareness of Gandhiji's thoughts amongs the students. This exam is conducted with the collaboration of the NGO named Gandhi Research Foundation.

File Description	Document
Upload Additional information	<a href="#">View Document</a>
Provide Link for Additional information	<a href="#">View Document</a>

### 3.4.2

#### **Awards and recognitions received for extension activities from government / government recognised bodies**

#### **Response:**

College always encourages the faculty and students for innovations and research work. Faculty member of our college apply for various state levels as well as national level awards and recognition in various categories identified by government and non-government recognized agencies/NGO's. As per their competency and performance in their respective fields, they are nominated for various awards. The college has received following awards from the recognised bodies.

S.N.	Name of the Recognized Body	Year
1	SND, College, Yeola	2019-20
2	Gram Panchyat, Panewadi	2019-20
3	<i>Sanskriti Sawardhan Samitee</i> , Manmad	2020-21
4	Gandhi Research Foundation, Jalgaon	2021-22

File Description	Document
Upload Additional information	<a href="#">View Document</a>
Provide Link for Additional information	<a href="#">View Document</a>

### 3.4.3

*Number of extension and outreach programs conducted by the institution through organized forums including NSS/NCC with involvement of community during the last five years.*

**Response:** 41

**3.4.3.1 Number of extension and outreach Programs conducted in collaboration with industry, community, and Non- Government Organizations through NSS/ NCC etc., year wise during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
5	5	11	10	10

File Description	Document
Photographs and any other supporting document of relevance should have proper captions and dates.	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>
Detailed report for each extension and outreach program to be made available, with specific mention of number of students participated and the details of the collaborating agency	<a href="#">View Document</a>
Provide Links for any other relevant document to support the claim (if any)	<a href="#">View Document</a>

### 3.5 Collaboration

#### 3.5.1

*Number of functional MoUs/linkages with institutions/ industries in India and abroad for internship, on-the-job training, project work, student / faculty exchange and collaborative research during the last five years.*

**Response:** 03

File Description	Document
Summary of the functional MoUs/linkage/collaboration indicating start date, end date, nature of collaboration etc.	<a href="#">View Document</a>
List and Copies of documents indicating the functional MoUs/linkage/collaborations activity-wise and year-wise	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>
Provide Links for any other relevant document to support the claim (if any)	<a href="#">View Document</a>

## Criterion 4 - Infrastructure and Learning Resources

### 4.1 Physical Facilities

#### 4.1.1

The Institution has adequate infrastructure and other facilities for,

- teaching – learning, viz., classrooms, laboratories, computing equipment etc
- ICT – enabled facilities such as smart class, LMS etc.

Facilities for Cultural and sports activities, yoga centre, games (indoor and outdoor), Gymnasium, auditorium etc (Describe the adequacy of facilities in maximum of 500 words.)

#### Response:

The Institution is established in the year-2007. The building campus is 9 (Nine) acre (36422 sq. mt). Our college provides undergraduate courses like B. Com. and B.A.

1. The College has well-furnished Principal cabin, IQAC, Conference Room, Common Staff Room, Examination Strong Room, Administrative Office, Seminar Hall and Multifunctional Covered Atrium.
2. The College has an automated Library with Book Shelves, Reading Room, Book Issuing Counter and OPAC.
3. The College has 12 (Twelve) well-furnished and adequately ventilated classrooms with WI-FI facilities. Well-equipped Computer laboratory with a capacity of 14 computers. A total of 30 computers are available in the college.
4. The college has CCTV facility with 16 Cameras, LCD Projector, LCD TV, K- YAN interactive board and Biometric Machine.
5. The college has Academic and Research Cell, Reading Room, Boy's and Girls Common Room, Gymkhana, Suggestion Box, Solar System, Water Purifier, Generator and Separate Toilet Blocks for Staff and Students.
6. The College has common facilities like Academic Departments, NSS, SWO, Competitive Exam Centre, Alumni Association and Placement Cell.

#### Cultural Activity:

Years	Activity
2017-18	Rangoli, Mehandi, Writing Competition, Chocolate Day, Kurta, Kote and T-Shirt Day, Funfair, Sangeetkhurchi, General Knowledge Quiz Competition, miss-match day, cultural activity, etc.

2018-19	Sangeetkhurchi, General Knowledge Quiz Competition, miss-match day, cultural activity, Rangoli , Mehandi, Writing Competition, Chocolate Day, etc.
2019-20	Kavisamelan, Rangoli, Mehandi, Writing Competition, Chocolate Day, Funfair, Sangeetkhurchi, General Knowledge Quiz Competition, miss-match day, cultural activity, etc.
2019-20	Covid
2021-22	Covid

To encourage students for participation in various inter-collegiate, Zonal, University, State, and National tournaments. The College provides the following outdoor and indoor grounds facilities to the students. The College has 03 Separate playgrounds.

**List of grounds and games:**

Ground No.	Area	Shape	Game Facility
1	2353.20 Sq.Mtr.	Rectangle	Kho-Kho, Tug of war, Assembly Area
2	1122.00 Sq.Mtr.	Rectangle	Kabaddi, Volley Ball
3	5225.00 Sq.Mtr.	Square	Athletics, Football

**Indoor Games: Area - (237.74 Sq. M.)**

**Shape – Square**

Sr. No.	Name of the game / Facility	No. of Equipment
1	Carom	2
2	Chess	10

**Gymnasium:**

Area of Gym. Hall = 92.90 Sq/Mts.

Shape -Rectangle.

**Gymnasium Equipment:**

Sr. No.	Name of Equipment
1	6 Station Gym
2	Single Bar
3	Double Bar
4	Free weight

5	Dumbbells
6	Multi Workout Bench

### Green Gym / Out Door Gym Equipments:

Sr. No.	Name of Equipment
1	Air Walker
2	Chest Press Double
3	Double Bar
4	Leg Press Double
5	Multi-Function Trainer
6	Rower
7	Back Extinction
8	Sitting / Standing Twist

### Students Participation Chart :

Years	Blood Donation	Annual Sports Day	Intercollegiate	Division	All India University ( National)	MVP Marathon
2017-18	23	-	17	1	1	-
2018-19	-	52	21	-	-	5
2019-20	-	55	-	-	-	-

### Intercollegiate Tournament Organized by College.

Year	Date	Name of Event	Participation	Place
2017-18	19-09-2017	Intercollegiate Powerlifting, Weightlifting, and Best Physique Tournament	73	Arts, Commerce & Science College, Manmad

File Description	Document
Upload Additional information	<a href="#">View Document</a>
Provide Link for Additional information	<a href="#">View Document</a>

#### 4.1.2

*Percentage of expenditure for infrastructure development and augmentation excluding salary during the last five years*

**Response:** 43.32

**4.1.2.1 Expenditure for infrastructure development and augmentation, excluding salary year wise during last five years (INR in lakhs)**

2021-22	2020-21	2019-20	2018-19	2017-18
4.42	2.87	4.24	4.75	6.24

File Description	Document
Institutional data in the prescribed format	<a href="#">View Document</a>
Audited income and expenditure statement of the institution to be signed by CA for and counter signed by the competent authority (relevant expenditure claimed for infrastructure augmentation should be clearly highlighted)	<a href="#">View Document</a>
Provide Links for any other relevant document to support the claim (if any)	<a href="#">View Document</a>

## 4.2 Library as a Learning Resource

### 4.2.1

*Library is automated with digital facilities using Integrated Library Management System (ILMS), adequate subscriptions to e-resources and journals are made. The library is optimally used by the faculty and students*

**Response:**

The Library of College is established in academic year 2007. Library has 2924 books, N-LIST Journals, 6 Ph.D. Thesis in the library. The college library is fully automated using Integrated college administration System. It consists following modules:

- 1.College Admission Module – Use to manage all student admission procedures with necessary reports
- 2.Library Management System Module – use to manage all library routine works
- 3.College Examination Result Module – Use to create college examination results as per University guidelines

Integrated Library Management System ( ILMS ), Named eCampus. It is a modular software System having the following library processes :

- 1.Book Accession
- 2.Library data reports generation

3. Student and Staff I-Card generation
4. OPAC- Online Public Access Catalogue
5. Book Bar-Coding
6. Reading Hall attendance through ILMS
7. Book Circulation
8. Bar Code Reading

<b>Name Of ILMS Software</b>	eCampus ( by IT Soft Developers, Nashik )
<b>Version</b>	2.5.3.7
<b>Nature of Automation</b>	Fully
<b>Software Update System</b>	It is web-based Software and gets updated automatically according to the suggestions given by Librarian
<b>Year of Automation</b>	2007
<b>OPAC-</b>	Yes
<b>E-resources</b>	Available Through Inflibnet N-LIST
<b>Library Web Site</b>	<a href="https://acsmanmadcollege.ac.in/library/">https://acsmanmadcollege.ac.in/library/</a>
<b>No. of Computers for Library Administration</b>	01
<b>No. of Colour Printers with Scanner in the Library</b>	01
<b>Internet Speed</b>	100 Mbps
<b>No- of Computers for Students &amp; Teachers in Library</b>	01

<b>File Description</b>	<b>Document</b>
Upload Additional information	<a href="#">View Document</a>
Provide Link for Additional information	<a href="#">View Document</a>

### 4.3 IT Infrastructure

#### 4.3.1

**Institution frequently updates its IT facilities and provides sufficient bandwidth for internet connection**

*Describe IT facilities including Wi-Fi with date and nature of updation, available internet bandwidth within a maximum of 500 words*

**Response:**

Institution has developed IT facilities including Wi-Fi. An adequate number of computers with printers, scanners and high-speed internet are available in the institution. All computers are in LAN with internet bandwidth speed 100 Mbps and also including UPS facilities.



- The College intends to upgrade IT infrastructure and associated facilities by purchasing new hardware, software for administrative and office work, computer labs, library etc.
- All the IT infrastructure facilities are updated periodically as per the requirements of faculty member and students.
- The maintenance of computers, network facility, and other IT facilities of the institution. Vendors for Maintenance and Purchase are appointed by the parent institute.

**The Particular IT/Computing Facilities are as follows:**

Particulars	Name of Department	Number of Equipments	IT Total
Computers and Laptop	Administrative Office	03	30
	Principal Office	01	
	Library	02	
	Staff Room	03	
	Commerce Department	03	
	Ladies staff room	02	
	Examination Section	01	
	Laptop	02	
	Computer Lab.	13	
Laser Printers	Administrative Office	02	05
Laser Printers with scanner	Principal Office and Library	03	
scanner	Staff Room	01	01
Xerox Machine	Administrative Office	01	01
Interactive Board (KYAN)	Seminar Hall	01	01
CCTV Camera	College	16	16
UPS Backup System	College	06	06
Web Camera	College	03	03
Headphone With Mic	College	03	03
Caller Mic	Seminar Hall	01	01
Portable Speaker	Seminar Hall	01	01
Biometric Device	College	01	01
Operating System Windows	-College	30	30
Multi User Application Software - IT Soft Developer, Office	College	01	01
Licensed Software Quick Heal, N-List	-College	32	32
Wi-Fi	College	03	03
LCD Projector	College	01	01
LCD TV	College	01	01
Internet Speed (100 MBPS)	College	01	01

<b>File Description</b>	<b>Document</b>
Upload Additional information	<a href="#">View Document</a>
Provide Link for Additional information	<a href="#">View Document</a>

#### 4.3.2

##### Student – Computer ratio (Data for the latest completed academic year)

**Response:** 21.36

##### 4.3.2.1 Number of computers available for students usage during the latest completed academic year:

Response: 14

<b>File Description</b>	<b>Document</b>
Purchased Bills/Copies highlighting the number of computers purchased	<a href="#">View Document</a>
Extracts stock register/ highlighting the computers issued to respective departments for student's usage.	<a href="#">View Document</a>
Provide Links for any other relevant document to support the claim (if any)	<a href="#">View Document</a>

## 4.4 Maintenance of Campus Infrastructure

#### 4.4.1

*Percentage expenditure incurred on maintenance of physical facilities and academic support facilities excluding salary component, during the last five years (INR in Lakhs)*

**Response:** 37.09

##### 4.4.1.1 Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component year wise during the last five years (INR in lakhs)

2021-22	2020-21	2019-20	2018-19	2017-18
1.812	1.258	5.735	5.846	4.632

<b>File Description</b>	<b>Document</b>
Institutional data in the prescribed format	<a href="#">View Document</a>
Audited income and expenditure statement of the institution to be signed by CA for and counter signed by the competent authority (relevant expenditure claimed for maintenance of infrastructure should be clearly highlighted)	<a href="#">View Document</a>
Provide Links for any other relevant document to support the claim (if any)	<a href="#">View Document</a>

## Criterion 5 - Student Support and Progression

### 5.1 Student Support

#### 5.1.1

*Percentage of students benefited by scholarships and freeships provided by the institution, government and non-government bodies, industries, individuals, philanthropists during the last five years*

**Response:** 63.08

**5.1.1.1 Number of students benefited by scholarships and freeships provided by the institution, Government and non-government bodies, industries, individuals, philanthropists during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
212	205	213	239	134

#### File Description

#### Document

Year-wise list of beneficiary students in each scheme duly signed by the competent authority.

[View Document](#)

Upload Sanction letter of scholarship and free ships (along with English translated version if it is in regional language).

[View Document](#)

Upload policy document of the HEI for award of scholarship and freeships.

[View Document](#)

Institutional data in the prescribed format

[View Document](#)

Provide Links for any other relevant document to support the claim (if any)

[View Document](#)

#### 5.1.2

*Following capacity development and skills enhancement activities are organised for improving students' capability*

1. Soft skills
2. Language and communication skills
3. Life skills (Yoga, physical fitness, health and hygiene)
4. ICT/computing skills

**Response:** A. All of the above

File Description	Document
Report with photographs on Programmes /activities conducted to enhance soft skills, Language and communication skills, and Life skills (Yoga, physical fitness, health and hygiene, self-employment and entrepreneurial skills)	<a href="#">View Document</a>
Report with photographs on ICT/computing skills enhancement programs	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>
Provide Links for any other relevant document to support the claim (if any)	<a href="#">View Document</a>

### 5.1.3

**Percentage of students benefitted by guidance for competitive examinations and career counseling offered by the Institution during the last five years**

**Response:** 34.21

**5.1.3.1 Number of students benefitted by guidance for competitive examinations and career counselling offered by the institution year wise during last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
135	0	141	137	131

File Description	Document
Upload supporting document	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>

### 5.1.4

***The institution adopts the following for redressal of student grievances including sexual harassment and ragging cases***

- 1.Implementation of guidelines of statutory/regulatory bodies**
- 2.Organisation wide awareness and undertakings on policies with zero tolerance**
- 3.Mechanisms for submission of online/offline students' grievances**
- 4.Timely redressal of the grievances through appropriate committees**

**Response:** A. All of the above

File Description	Document
Proof w.r.t Organisation wide awareness and undertakings on policies with zero tolerance	<a href="#">View Document</a>
Proof related to Mechanisms for submission of online/offline students' grievances	<a href="#">View Document</a>
Proof for Implementation of guidelines of statutory/regulatory bodies	<a href="#">View Document</a>
Details of statutory/regulatory Committees (to be notified in institutional website also)	<a href="#">View Document</a>
Annual report of the committee motioning the activities and number of grievances redressed to prove timely redressal of the grievances	<a href="#">View Document</a>
Provide Links for any other relevant document to support the claim (if any)	<a href="#">View Document</a>

## 5.2 Student Progression

### 5.2.1

**Percentage of placement of outgoing students and students progressing to higher education during the last five years**

**Response:** 28.72

**5.2.1.1 Number of outgoing students placed and / or progressed to higher education year wise during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
20	15	16	25	34

**5.2.1.2 Number of outgoing students year wise during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
79	81	70	93	60

File Description	Document
Number and List of students placed along with placement details such as name of the company, compensation, etc and links to Placement order(the above list should be available on institutional website)	<a href="#">View Document</a>
List of students progressing for Higher Education, with details of program and institution that they are/have enrolled along with links to proof of continuation in higher education.(the above list should be available on institutional website)	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>
Provide Links for any other relevant document to support the claim (if any)	<a href="#">View Document</a>

### 5.2.2

*Percentage of students qualifying in state/national/ international level examinations during the last five years*

**Response:** 2.93

**5.2.2.1 Number of students qualifying in state/ national/ international level examinations year wise during last five years (eg: IIT/JAM/NET/SLET/GATE/GMAT/GPAT/CLAT/CAT/ GRE/TOEFL/ IELTS/Civil Services/State government examinations etc.)**

2021-22	2020-21	2019-20	2018-19	2017-18
1	0	3	2	2

File Description	Document
List of students qualified year wise under each category and links to Qualifying Certificates of the students taking the examination	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>
Provide Links for any other relevant document to support the claim (if any)	<a href="#">View Document</a>

## 5.3 Student Participation and Activities

### 5.3.1

**Number of awards/medals for outstanding performance in sports/ cultural activities at University / state/ national / international level (award for a team event should be counted as one) during the last five years**

**Response: 1**

*5.3.1.1 Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one) year wise during the last five years*

2021-22	2020-21	2019-20	2018-19	2017-18
0	0	0	0	1

#### File Description

#### Document

Upload supporting document

[View Document](#)

list and links to e-copies of award letters and certificates

[View Document](#)

Institutional data in the prescribed format

[View Document](#)

### 5.3.2

**Average number of sports and cultural programs in which students of the Institution participated during last five years (organised by the institution/other institutions)**

**Response: 1.8**

**5.3.2.1 Number of sports and cultural programs in which students of the Institution participated year wise during last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
00	00	02	04	03

#### File Description

#### Document

Upload supporting document

[View Document](#)

Institutional data in the prescribed format

[View Document](#)



## 5.4 Alumni Engagement

### 5.4.1

**There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services**

**Response:**

The college has applied to the Hon. Charity Commissioner, Nashik for Alumni Association registration under subsection (2) 3334 & the rule of 19 of the Bombay Public Trust Act.

Following are the members of the Alumni Association.

S.N.	Name	Designation
1	Mr. Nikam Ravindra Chandrakant	President
2	Mr. Jadhav Aditya Chandrakant	Vice – President
3	Mr. Bodkhe Sudhir Subhash	General Secretary
4	Mr. Sonwane Somanth Popat	Treasurer
5	Adv. Jagtap Siddhant Balasaheb	Legal Advisor
6	Adv. Sonwane Utkarsha Yashwant	Member
7	Mr. Daund Bhausheb Changdev	Member
8	Mr. Jadhav Akash Rajendra	Member
9	Mr. Zalte Dattatray Ramkrushna	Member
10	Mr. Ahire Yogesh Raju	Member
11	Mr. Shinde Bapu Shamrao	Member

The Alumni Association of the college arranges meetings and discusses on institution-related issues. It contributes significantly to the development of the college and enhances employability and entrepreneurial skills among the student by collaborating with the college for various events to fill up the gap between academia and corporate. The College and Alumni Association have conducted students' welfare programs like tree plantation, career guidance, etc.

The Alumni Association supports the students and faculty member of the college through various events, activities, and placement services. The alumni contribute to the development of the college. 'Alumni Meets' and 'Get Together' are organized from time to time.

These meetings provide an opportunity for the alumni to connect with the college and assist to admitted students in shaping their careers. It provides a lifelong connection between the alumni and the current students through a variety of programs and services.

Feedback forms are available on the website for the alumni to express their views and opinions.

A separate tab is given for alumni association on college website. In addition this institution has reserved enough space for alumni cell on college campus.

The Alumni Association has been mentoring current students from various departments of the college. In these meetings, the alumni shared their success stories and experiences.

The alumni are entrepreneurs by profession. They provided motivation and support to the students so that they could become entrepreneurs by knowing the current dynamics of the industry. Our alumni have been serving in various reputed social, cultural and academic institutes.

File Description	Document
Upload Additional information	<a href="#">View Document</a>
Provide Link for Additional information	<a href="#">View Document</a>

## Criterion 6 - Governance, Leadership and Management

### 6.1 Institutional Vision and Leadership

#### 6.1.1

*The institutional governance and leadership are in accordance with the vision and mission of the Institution and it is visible in various institutional practices such as NEP implementation, sustained institutional growth, decentralization, participation in the institutional governance and in their short term and long term Institutional Perspective Plan.*

**Response:**

**Vision :**

“Commitment to provide and avail quality education emphasizing all round development of the student to foster, imbibe and inculcate cultural, ethical and universal human values.”

**Mission :**

“To provide skill based affordable quality education for the upliftment of under privileged, rural, socially and economically weaker section.”

**Values :**

1. Quality
2. Discipline
3. Transparency
4. Sustainable Development

The institutional Vision, Mission and Values are communicated to the stakeholders by various means. These are displayed on the wall in the porch of the main building, in the Library, seminar hall and uploaded on our website. In addition to this, we also display it in the college magazine ‘Ankai’ which is circulated in the society through the students. At the same time, we also communicate our vision, Mission and Values with stakeholders through every programme, meetings, workshops, seminars, etc

The institution believes in decentralization of authorities and responsibilities by being receptive to the proposals and advice from all the stakeholders for the smooth functioning of the college.

The college is committed to the culture of participative management. The top decision-making body at the college level is the College Development Committee (CDC). The composition of CDC is in accordance with Maharashtra Public University Act 2016. It has representatives from Teaching and non-teaching staff. All the issues regarding the budgetary provision, academics, administration and enhancement of infrastructure, etc., are decided by the CDC. The Principal, support Staff and IQAC are shouldered the academic and administrative leadership of the college. The Principal meets regularly with Heads of departments and to discuss academic or administrative issues. The IQAC meets periodically to discuss the execution of the quality policy and plans. Eminent faculty members are in charge of various portfolios of curricular, co-curricular, extra-curricular, and extension activities. It

clearly indicates participative administration for the overall development of students.

Sufficient representation has been given to the students in various portfolios. To inculcate national ethics and moral values among the students, we run the national anthem every day. We make aware our students regarding various socio-cultural contemporary issues and their application in society with various public awareness campaigns such as COVID -19, Plastic awareness, etc. The NSS volunteers are continuously engaged in for caring society and nature at an optimum level. For the development of Sportsmanship and a Competitive approach our sports department takes extra efforts. For the well-being of the students the Student Development Board implements various schemes of the university and Government. Our college organizes Blood Donation Camps, Yoga Practice, Special Winter Camp, Health Checkup Camps, etc. for the overall development of the stakeholders. The native people use green gym and play grounds of the college. The competitive Examination Centre work for enhancing competitive abilities among the students by organizing expert lectures, providing valuable reading material. Our alumni works in various sectors of society. They guide students regarding their field and make aware about the employability.

Vision Mision, Values and all other activities are reflected in the perspective plan of the college.

File Description	Document
Upload Additional information	<a href="#">View Document</a>
Provide Link for Additional information	<a href="#">View Document</a>

## 6.2 Strategy Development and Deployment

### 6.2.1

*The institutional perspective plan is effectively deployed and functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment, service rules, and procedures, etc*

#### Response:

The College has a perspective plan of development. This plan has been reviewed as per needs of learners and keeping in the view of the New Education Policy (NEP 2020). The following aspects are considered for inclusion in the Plan.

1. Expanding ICT Facility.
2. Expanding transport facilities for rural students especially for girl students.
3. Developing competent feedback system for all stakeholders.
4. Improving Teachers Profile.
5. Certification of ISO.
6. Organizing Certificate Courses in Skill Development for enriching of entrepreneur skills.

7. Organizing Orientation Programs for Teaching and Non-Teaching faculty.
8. Inculcating environmental awareness among the students.
9. Accreditation by NAAC.
10. Expansion of Infrastructure and Library.
11. Starting new Professional Courses.
12. Constructing Ladies Hostel.
13. Constructing Staff Quarters.

The college is affiliated to Savitribai Phule Pune University, Pune and is governed by the parent institute Maratha Vidya Prasarak Samaj, Nashik. The college is having three-tier systems for its governance. At the college level, the Principal is the apex of the internal administration and is assisted by the Head of Department, Support staff and IQAC. College Development Committee (CDC) monitors the policy decisions of the college.

### **Administrative Setup**

#### **Decentralized at different levels :**

The administrative setup consists of the Principal followed by the faculty in-charge, Junior Clerks, Assistants, and supportive staff. Heads of Department, Assistant Professors, Librarian and Director of Physical Education play an important role in the organization. The library committee is formed for the proper functioning of the library. Various sports events and activities are conducted by the department of physical education.

#### **Service Rules :**

For the service conditions and rules, the college follows the rules and regulations laid down by the Government of Maharashtra and Savitribai Phule Pune University, Pune. (Maharashtra Public University Act-2016)

#### **Procedures for Recruitment :**

There are two ways of recruitment carried out in the college.

##### **a. Permanent Posts:**

UGC Regulations on Minimum Qualifications for Appointment of Teacher and Other Academic Staff in Universities and College and Measures for the Maintenance of Standards in Higher Education, 2018.

##### **b. Temporary Posts :**

These posts are recruited by the Maratha Vidya Prasarak Samaj, Nashik according to the norms of the affiliated university and the Government of Maharashtra.

#### **Procedures for Promotion :**

For the promotion, the college follows the rules and regulations laid down by the Government of Maharashtra, and Savitribai Phule Pune University, Pune (Maharashtra Public University Act-2016) and Maratha Vidya Prasarak Samaj, Nashik.

File Description	Document
Upload Additional information	<a href="#">View Document</a>
Institutional perspective Plan and deployment documents on the website	<a href="#">View Document</a>
Provide Link for Additional information	<a href="#">View Document</a>

### 6.2.2

*Institution implements e-governance in its operations*

1. Administration
2. Finance and Accounts
3. Student Admission and Support
4. Examination

**Response:** A. All of the above

File Description	Document
Screen shots of user interfaces of each module reflecting the name of the HEI	<a href="#">View Document</a>
Institutional expenditure statements for the budget heads of e-governance implementation ERP Document	<a href="#">View Document</a>
Annual e-governance report approved by the Governing Council/ Board of Management/ Syndicate Policy document on e-governance	<a href="#">View Document</a>
Provide Links for any other relevant document to support the claim (if any)	<a href="#">View Document</a>

## 6.3 Faculty Empowerment Strategies

### 6.3.1

**The institution has performance appraisal system, effective welfare measures for teaching and non-teaching staff and avenues for career development/progression**

**Response:**

Maratha Vidya Prasarak Samaj's Arts, Commerce and Science College, Manmad trusts the contribution of the employee towards the overall development and progress of the college. The college offers worthwhile welfare schemes to all the teaching and non-teaching staff to ensure and boost their work culture and efficiency. The following welfare schemes are available in the college for teaching and non-teaching staff:

**Nashik District College Teacher Co-operative Society Ltd.:**

The Nashik District College Teacher Co-operative Society Ltd. offers loan facilities such as :

**a. Ordinary Loan :** ordinary loan is available only at a 9 % interest rate.

**b. Emergency Loan :** Instant Emergency loan up to Rs.25000/-

**Study Leave :**

For Research work, M.Phil, Ph.D.etc.

**Duty Leave :**

For Participation in Seminars, Conferences, and Workshops.

**Medical Leave :**

This facility is made available for all staff.

**Maternity Leave :**

For ladies staff. They can use this leave for up to 90 days.

**Employee Provident Fund Scheme :**

All permanent staff get EPF benefits.

**Medical Reimbursement :**

The faculty and staff members receive the medical expenses incurred from the Group insurance of Maratha Vidya Prasarak Samaj.

**In-house Facilities :**

Gymnasium and Sports facilities are available for the teaching and the non-teaching staff. Preferential admission to the wards of employees in schools and colleges run by the parent institution.

**Appreciation of staff :**

Distinct achievement of staff is appreciated in the form of felicitation in the annual price distribution ceremony of the college and Annual General Meeting of the parents' institute.

**Interest-free advance to staff :**

Financial support in case of need in the form of festival advance is given to the staff.

**Concession in hospital billing :**

The faculty members are offered concessions in medical treatment from Dr. Vasanttrao Pawar Medical College, Hospital and Research Centre, Adgaon, Nashik.

**Felicitation of Staff :**

The college always encourages teachers by felicitating them on their extraordinary success, on occasions like *MVP Samaj Din*, Annual Prize Distribution Ceremony, etc.

**Human Resource Development Centre :**

The Human Resource Development Center (HRDC) of Maratha Vidya Prasarak Samaj, Nashik, organizes various skill-based training programs for teaching and non-teaching staff members.

**Innovation and Incubation Cell :**

Encourages the teaching staff for research in their respective field. Such as Orientation Programs, Refresher Courses, ResearchProjects and other extension works.

File Description	Document
Upload Additional information	<a href="#">View Document</a>
Provide Link for Additional information	<a href="#">View Document</a>

**6.3.2**

**Percentage of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the last five years**

**Response:** 12.82

**6.3.2.1 Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies year wise during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
1	0	4	2	3



File Description	Document
Institutional data in the prescribed format	<a href="#">View Document</a>
Copy of letter/s indicating financial assistance to teachers and list of teachers receiving financial support year-wise under each head.	<a href="#">View Document</a>
Provide Links for any other relevant document to support the claim (if any)	<a href="#">View Document</a>

### 6.3.3

*Percentage of teaching and non-teaching staff participating in Faculty development Programmes (FDP), Management Development Programmes (MDPs) professional development /administrative training programs during the last five years*

**Response:** 16.91

**6.3.3.1 Total number of teaching and non-teaching staff participating in Faculty development Programmes (FDP), Management Development Programmes (MDPs) professional development /administrative training programs during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
03	05	13	01	01

**6.3.3.2 Number of non-teaching staff year wise during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
11	13	14	10	10

File Description	Document
Institutional data in the prescribed format	<a href="#">View Document</a>
Copy of the certificates of the program attended by teachers.	<a href="#">View Document</a>
Provide Links for any other relevant document to support the claim (if any)	<a href="#">View Document</a>

## 6.4 Financial Management and Resource Mobilization

#### 6.4.1

**Institution has strategies for mobilization and optimal utilization of resources and funds from various sources (government/ nongovernment organizations) and it conducts financial audits regularly (internal and external)**

**Response:**

The college is affiliated to Savitribai Phule Pune University, Pune and follows the rules and regulations laid down by the Govt. of Maharashtra. The college receives funds from Savitribai Phule Pune University, Pune and other funding agencies for academic and infrastructural development. Apart from this, the college mobilizes funds through consultancy, individual charity, self-financed courses and the parent institute Maratha Vidya Prasarak Samaj, Nashik

**The financial sources of the college are:**

- The budgetary resources of the college include plan and non-plan grants received from Maratha Vidya Prasarak Samaj, Nashik.
- Salary grant is received from Maratha Vidya Prasarak Samaj, Nashik
- Grants received from Savitribai Phule Pune University, Pune under the Quality Improvement Programme (QIP) for carrying out various academic programs like seminars, conferences workshops, expert lecture series, educational equipment, sports equipment, and construction.
- Various funding are received from Savitribai Phule Pune University, Pune (Student Development Board) for implementing the Karmveer Bhaurao Patil Earn and Learn Scheme and N.S.S activities.
- The grant for the work of examination is received from Savitribai Phule Pune University, Pune.
- Constitutional scholarships are received from the Government of Maharashtra.
- Admission, tuition, and other fees are collected by the college from students and other grants (Bank Interest, fee charged for issue of certificates) for the college development.

**Optimum Utilization of Financial Resources :**

The following system is adopted by the college for the optimal utilization of resources :

- The College invites requirements from all departments and accordingly prepares the budgetary plan.
- The purchase committee sanctions the budget by considering the financial resources and needs of the departments and presents it to the Principal and College Development Committee.
- CDC review and approves the budget and the college forwards this proposal to the audit department of the parent institution for final approval.
- The utilization of the sanctioned budget is monitored by the CDC and the audit department of the parent institution.
- The audit department of the parent institution monitors the entire business of financial permissions and its appropriate utilization.

### Audits:

The college conducts internal and external financial audits regularly. The college has a three-tier financial audit system.

#### Internal and External Audit :

It is conducted annually by CA R.S. Baste and Company, Nashik at the end of every financial year.

#### Government Audit :

It is conducted by the Administrative Officer, Senior Auditor (Higher Education Pune Region, Pune) and Finance Officer (Savitribai Phule Pune University, Pune)

#### Dates of Audit conducted by the college during the last five years

Year	Date of Internal Audit	Date of External Audit
2017-18	14/12/2017	29/05/2018
2018-19	14/12/2018	07/06/2019
2019-20	15/02/2020	09/06/2020
2020-21	15/02/2021	20/07/2021
2021-22	13/04/2022	15/07/2022

File Description	Document
Upload Additional information	<a href="#">View Document</a>
Provide Link for Additional information	<a href="#">View Document</a>

## 6.5 Internal Quality Assurance System

### 6.5.1

**Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes. It reviews teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals and records the incremental improvement in various activities**

#### Response:

Internal Quality Assurance Cell (IQAC) has been playing a vital role in academic and administrative excellence in the college. Quality assurance and enhancement are the major objectives of IQAC. The IQAC, in consultation with coordinators of various committees, and all heads of departments design standard operational plan at the beginning of an academic year. IQAC prepares the academic

calendar and communicates to all stakeholders. IQAC conducts the activities and programmes from respective departments and committees; IQAC monitors the execution of these activities as per the academic calendar. The IQAC made recommendations as per the needs for academic quality, propagation of research and infrastructure development for better teaching-learning facilities.

**The following are the measures in the assurance process :**

- The institution has established IQAC as a pre-accreditation quality sustenance cell in the college. As quality enhancement is a continuous process, the IQAC has been involved in conscious, consistent, catalytic involvement towards adhering to academic excellence.
- IQAC ensures a healthy environment for teaching, learning and research in a strategic way. Every teacher prepares a teaching plan and follows it systematically.
- Faculty members are encouraged to register for the Ph.D. program. Those who are pursuing research are motivated and helped by Internal Quality Assurance Cell to carry out their work smoothly and timely.
- The IQAC encourages faculty members to research publications and presentations in national and international seminars /conferences.
- Feedback of teachers by students is collected by the committee and suggestions are made to the concerned teachers for further improvement.

**The mechanism to review the teaching-learning process is as follows:**

- 1.To submit the result analysis at the beginning of every academic year to review the teaching-learning process.
- 2.Prepare the time table and academic calendar.
- 3.Workload distribution.
- 4.Preparation of teaching plan and getting it approved by the Head of the Department and Principal.
- 5.Execution of teaching plan and overview of online teaching dairy.
- 6.Continuous assessment
- 7.Assessment of Self Appraisal and Continuation at the end of every academic year.

**Outcome:**

- 1.Timely completion of curriculum.
- 2.Improved results.
- 3.Enhancement of teaching quality.
- 4.Streamlining of curricular and co-curricular activities.
- 5.Sustained progress of students.

**IQAC has successfully implemented the following incremental initiatives in academic and administrative domains :**

- 1.Wi-Fi is available and there are ICT-enabled classrooms.
- 2.IQAC promotes teachers to explore online platform in teaching, learning and evaluation.
- 3.CCTVs have been installed for the safety and security of stakeholders.
- 4.The library has a subscription to INFLIBNET and has been upgraded with a Barcoding system.
- 5.The website of the college has been developed and is updated from time to time.
- 6.A Library with a Reading room facility and separate computer for OPAC Access.

7. The college is participating in AISHE and Unnat Bharat Abhiyan.  
8. The college has conducted Green Audit, Academic and Administrative Audit, and Gender Audit.

File Description	Document
Upload Additional information	<a href="#">View Document</a>
Provide Link for Additional information	<a href="#">View Document</a>

### 6.5.2

#### Quality assurance initiatives of the institution include:

1. Regular meeting of Internal Quality Assurance Cell (IQAC); quality improvement initiatives identified and implemented
2. Academic and Administrative Audit (AAA) and follow-up action taken
3. Collaborative quality initiatives with other institution(s)
4. Participation in NIRF and other recognized rankings
5. Any other quality audit/accreditation recognized by state, national or international agencies such as NAAC, NBA etc.

**Response:** A. Any 4 or more of the above

File Description	Document
Quality audit reports/certificate as applicable and valid for the assessment period.	<a href="#">View Document</a>
NIRF report, AAA report and details on follow up actions	<a href="#">View Document</a>
Link to Minute of IQAC meetings, hosted on HEI website	<a href="#">View Document</a>
Provide Links for any other relevant document to support the claim (if any)	<a href="#">View Document</a>

## Criterion 7 - Institutional Values and Best Practices

### 7.1 Institutional Values and Social Responsibilities

#### 7.1.1

**Institution has initiated the Gender Audit and measures for the promotion of gender equity during the last five years.**

*Describe the gender equity & sensitization in curricular and co-curricular activities, facilities for women on campus etc., within 500 words*

#### **Response:**

#### **Measures Initiated by the Institution for the Promotion of Gender Equity :**

The institute promotes gender equity in admissions, recruitment, administrative functionality and academic activities. In our institute, out of the admitted students, female students are more active compared to male students. It's a matter of pride to see girl students always excel in various curricular and extracurricular activities. The college is sensitive towards gender equality of its students and always tries to make different facilities available for them. Concerns regarding security and safety are addressed by the college through different means.

#### **A. Safety and Security :**

The Institution is taking utmost care of girl's and women's security. We have established Women Empowerment Cell as well as Sexual Harassment Prevention Committee (Vishakha) and Anti-Ragging committee appointing ladies staff as members. A discipline committee headed by the Principal and the head of departments is formed for observing and controlling activities in the college. CCTVs are installed at the entrance of the college gate, canteen, parking area, office, classrooms and corridors of floors of the College to ensure the safety and security of students and staff. Uniforms and identity cards are made compulsory for all students. Compulsory identity cards prevent the entry of outsiders into the college premises. The campus is set with a Suggestion cum Complaint Box that is positioned near the Administrative office intended to collect suggestions or complaints from female staff and girl students of the campus. Regular health check-up camps are arranged. Grievance Redressal and Anti-Sexual Harassment Cells provide a convenient opportunity for girls to voice their problems.

#### **B. Counseling :**

The college provides academic, stress-related and personal counseling and guidance to all students at entry level. Students are encouraged to join NSS and participate in co-curricular and extracurricular activities. Importance is given to the overall development of students through co-curricular and extra-curricular activities. In addition to classroom teaching, the faculty members offer guidance to the students and placement support is also provided.

**C. Common Room:** A separate washroom facility is available for staff and students in the college. The institute has a separate common room for girls and boy's, which is spacious and well-ventilated with clean and hygienic washroom next to it. The institute provides spacious and well equipped Sanitary

Napkin Vending and Disposal Machine, Green Gym, etc.

#### D. Open Door Policy :

Students have ready permission to meet the Principal for conveying any kind of complaint or personal issues and can seek his guidance and support in resolving the same.

#### E. Initiatives and Programs Towards Gender Equity and Sensitization :

We have conducted Gender Audit. The department of English, Marathi and Hindi organized a 'Group Discussion' on the topic of gender equality. Board of Students Development organized *Nirbhay Kanya Abhiyan* inviting various experts who guided on Personality Development, Yoga for Teenagers, Diet and Health, Training on Self Defence, etc.

File Description	Document
Upload Additional information	<a href="#">View Document</a>
Provide Link for Additional information	<a href="#">View Document</a>

#### 7.1.2

#### The Institution has facilities and initiatives for

1. Alternate sources of energy and energy conservation measures
2. Management of the various types of degradable and nondegradable waste
3. Water conservation
4. Green campus initiatives
5. Disabled-friendly, barrier free environment

**Response:** A. 4 or All of the above

File Description	Document
Policy document on the green campus/plastic free campus.	<a href="#">View Document</a>
Geo-tagged photographs/videos of the facilities.	<a href="#">View Document</a>
Circulars and report of activities for the implementation of the initiatives document	<a href="#">View Document</a>
Bills for the purchase of equipment's for the facilities created under this metric	<a href="#">View Document</a>
Provide Links for any other relevant document to support the claim (if any)	<a href="#">View Document</a>

### 7.1.3

**Quality audits on environment and energy regularly undertaken by the Institution. The institutional environment and energy initiatives are confirmed through the following**

- 1.Green audit / Environment audit**
- 2.Energy audit**
- 3.Clean and green campus initiatives**
- 4.Beyond the campus environmental promotion activities**

**Response:** A. All of the above

<b>File Description</b>	<b>Document</b>
Report on Environmental Promotional activities conducted beyond the campus with geo tagged photographs with caption and date	<a href="#">View Document</a>
Policy document on environment and energy usage Certificate from the auditing agency	<a href="#">View Document</a>
Green audit/environmental audit report from recognized bodies	<a href="#">View Document</a>
Provide Links for any other relevant document to support the claim (if any)	<a href="#">View Document</a>

### 7.1.4

**Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and Sensitization of students and employees to the constitutional obligations: values, rights, duties and responsibilities of citizens (Within 500 words)**

**Response:**

We are committed to follow the motto of our parent institute i.e. **“BAHujan HITAYA, BAHujan SUKHAYA”** Meaning **“WELLBEING AND HAPPINESS OF MASSES”**. Maratha Vidya Prasarak Samaj's Arts, Commerce and Science College, Manmad is one of the best colleges in Nandgaon Tehsil in Nashik. Students take admission from Manmad and nearby villages. We observe the equality of caste in terms of reservation during the entire admission process. Every student is equal to us. College observes the norms and regulations for the admission process laid down by the Government of Maharashtra and affiliated university. We observe dress code for the students as well as the faculty in order to cut down the class, economy, culture and religious barriers.

The college provides help to students who belong to poor economic families but have the urge to learn. The faculty members also support them. The college offers them a facility of instalments for depositing their annual fees. The college organizes various extension activities for an inclusive environment. Native people and students take participate in such activities. Every student is given an equal opportunity to



participate in the programmes like Tree plantation, Clean India, Environment awareness programmes, etc.

Students are involved in rallies and make people aware of social issues. As a social responsibility, the college organizes flood relief campaigns for people who suffer from the flood and mask distribution during covid pandemic. The college celebrates the birth and death anniversary of the national, as well as all community leaders. The College also celebrates the *Samaj Din* gave inspiration of founders of parent institution. The college plays an important role in maintaining peace and national integration. The college organizes various activities for providing an inclusive environment of tolerance and harmony toward cultural, regional, linguistic, communal, socioeconomic and other diversities.

The college organizes various activities for inculcating human, social and moral values. The college organizes creative activities for native people and the students to inculcate a sense of being responsible citizens. To motivate the people for voting, the college organizes a voter awareness programme and makes students to convince their parents and relatives for voting. The college runs a voter registration campaign and brings to be voters students and native people in the voting process.

The college students and NSS volunteers run Cleaning Campaign and contribute to maintaining the pollution-free campus. College organizes a tree plantation programme. Students adopt and look after the planted trees. We know our social duties and responsibility to return to society. The college organizes blood donation and health check-up camps for students and native people in collaboration with Dr. Vasantrao Pawar Medical College and Research Center, Nashik. During the COVID-19 pandemic, college students and NSS volunteers get engaged in making people aware through different social media. They have also prepared face masks and distributed at free of cost among the native people.

The college nurtures and fosters national integrity by celebrating birth anniversaries of great national leaders. To pay tribute to the hard workers, the college celebrates 1st May of every year as National Worker's Day.

File Description	Document
Upload Additional information	<a href="#">View Document</a>
Provide Link for Additional information	<a href="#">View Document</a>

## 7.2 Best Practices

### 7.2.1

**Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual**

**Response:**

**Best Practices**

## **Best Practice : 1**

### **Title of the practice : “Bus Transport Facility”**

#### **Objectives:**

1. To bridge the gap of unavailability of transportation.
2. To reduce the dropout rate.
3. To provide affordable and safe transportation facility.
4. To save the time of students.
5. To improve daily attendance of students.
6. To encourage rural students for higher education.

#### **The Context:**

Public transportation across Manmad is not sufficient and frequent. Most of the area is rural and having less access to the bus facility. People around Manmad city belong to agriculture and related profession and have busy schedule. They are not ready to allow their daughters for higher education due to poor and insufficient public transportation facility.

#### **Practice:**

The college provides transportation facility to the students of remote area and manmad city. It connects ten villages across the college and covers around 15 km area. The college is supported by the parent institution with financial help. The college is providing such a crucial service to the students which has resulted into increasing the strength of the college. The college has one bus which makes students' transportation comfortable. The college follows all road transportation norms.

#### **Features of facility:**

1. College Development Committee and the college has decided to give affordable bus transportation service to the students.
2. Time-saving transportation for students.
3. Fuel economy and pollution control.
4. No profit and No loss basis.

#### **Evidence of success:**

1. Useful for reducing the drop out ratio.
2. To maintain the strength of students.
3. The consistent increase in the number of users.
4. The consistent increase in attending the regular classes.

#### **Problems Encounter and Resources Required:**

##### **Problems:**

1. Convincing the rest of the parents.

2. Consistency in payment of bus fees from the students.
3. Financial adjustment.
4. Maintaining to and fro during examination schedule

**Resources Required:**

1. Enough financial support from other sources.
2. A concessional loan from Government Banks.
3. A special transportation grant from the Government and the UGC.

**Best Practice: 02**

**Title of the practice: "Rooftop Solar Electricity Panel"**

**Objective:**

1. To generate electricity without affecting the environment.
2. To reduce electricity expenses.
3. To supply excess units of electricity to the MSEDCL.
4. College not only user but also generator.
5. A step toward green energy.

**The Context:**

As we become more and more aware of our impact on the environment, the importance of transitioning from conventional energy resources to renewable sources is becoming clearer to consumers. Green energy is a solution to greater sustainability in our power grid. According to the Environmental Protection Agency (EPA), green energy provides the highest environmental benefit and includes power produced by solar.

**The Practice:**

The same problem was communicated to the parent institution and according the parent institution accepted the proposal. Accordingly, the expert committee of the parent institution visited the college and survey was done and technical parameters were set. The expert committee submitted the report to the Hon. Sarchitnis of the Parent Institute. The parent Institute published tender notice in the newspapers for calling quotations for the same. The parent institution accordingly received quotations from the various suppliers and as per technical qualification, negotiation and terms and conditions the supplier was finalized. Financial support by affiliated university in QIP scheme. The purchase order was issued by the parent institute to the supplier and accordingly installation was inspected by the technical committee from time to time. After installation the application was submitted to the MSEDCL for supplying excess electricity on regular basis as per the environment condition through net meeter.

**Evidence of Success:**

1. The electricity bill amount was reduced to the minimum.

- 2.The college generated excess electricity.
- 3.The college supplied excess units to the MSEDCL.
- 4.Environment friendly.

**Problem Encountered:**

- 1.Security of the installed solar panel.
- 2.
- 3.Availability of 100 % funds by funding agency to install more solar panels to generate more electricity.
- 4.Generation of electricity during cloudy and rainy seasons.

**Resource Required:**

- 1.Financial support from the Government.
- 2.Fund raising from other sources.
- 3.In house maintenance system for solar panel.

File Description	Document
Best practices as hosted on the Institutional website	<a href="#">View Document</a>
Any other relevant information	<a href="#">View Document</a>

### 7.3 Institutional Distinctiveness

#### 7.3.1

**Portray the performance of the Institution in one area distinctive to its priority and thrust within 1000 words**

**Response:**

Inspired by work of contemporary social reformers like Mahatma Phule, Savitribai Phule, Rajarshi Shahu Maharaj in the field of education, Late. Karmaveer Raosaheb Thorat and his contemporary social activists established Udoji Maratha Boarding at Nashik in 1914. The Platform laid down by these pioneers was later on used by their followers to build up today’s Maratha Vidya Prasarak Samaj. Rajarshi Shahu Maharaj of Kolhapur, Udojirao Pawar of Dhar, and Sayajirao Gaikwad of Baroda generously helped for the establishment of this Institute. Karmveer Raosaheb Thorat, Karmveer Ganpatdada More, Karmaveer Annasaheb Murkute, Karmaveer Bhausahab Hire, Karmaveer D. R. Bhosale, Karmaveer Kakasaheb Wagh contributed for the progressive growth of the institution. The Institution following its motto *‘Bahujan Hitaya, Bahujan Sukhaya,’* is constantly working for imparting quality education for the upliftment of poor, under privileged, and downtrodden masses of society. Boarding started with 3 students and now culminated into a huge, premier institute of the region imparting education through its 485 primary, secondary schools, and conventional and professional

colleges and research centres wherein more than 2 lakh students are getting benefited by quality education. More than 9000 staff is working under the realm of the institute. Government of Maharashtra has conferred the coveted “State Award” and Yashwantrao Chavan Maharashtra Open University has bestowed “Dr. Punjabrao Deshmukh Award” on MVP Samaj for Rendering exemplary educational and social services.

Our College is one of the premier colleges in Nandgaon Tehsil of Nasik District, established in 2007 with the perseverance of M.V.P. Samaj's the then Sarchitnis Hon. Dr. Vasantrao Pawar against heavy odds with a vision to cater to the educational needs of the youth of the rural area. Since then, the college has made a significant contribution to the socio-economic development in this region. At present, the college is running UG courses in Arts and Commerce. The college is located on the outskirts of the village on Manmad – Yeola road on 9-acre land with a serene ambiance conducive for the pursuit of academic excellence. All fire safety instruments are available. The college has a dynamic team of dedicated faculty and disciplined non-teaching staff. The college is affiliated to Savitribai Phule Pune University, Pune. College is certified with ISO 9001:2015 quality management system.

To accomplish our vision, we provide the facility of ‘**Group Mediclaim Policy**’ to the students of the college. This facility is voluntary for the students. However every year 100% students of the college enroll for the policy. A yearly premium of the policy is only Rs. 165/- and students get a benefit of Rs. 50,000/- in case of medical expenses for twelve months. In case of the death of the policy holder student the family gets Rs. 1,00,000/- as compensation.

In case of the death of the father of the policyholder student Rs. 2,00,000/- whereas in case of the death of the mother of the policyholder student, Rs.1,00,000/- is given to the concerned policyholder student as compensation. The main motive of this policy to avoid student educational dropout by his/her parent's unfortunate death.

File Description	Document
Appropriate web in the Institutional website	<a href="#">View Document</a>
Any other relevant information	<a href="#">View Document</a>

## 5. CONCLUSION

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### Additional Information :

1. The college established in 2007 as a branch of Maratha Vidya Prasarak Samaj, Nashik.
2. The college is affiliated to Savitribai Phule Pune University, Pune. ID No-PU/NS/AC/108/2007
3. The College has 09 (Nine) Acres of green, clean, green and eco-friendly campus.
4. Catering 09 UG programmes.
5. Choice-Based Credit System is implemented in 2019.
6. ISO 9001:2015 Certification.
7. The college has conducted the audits like: Academic and Administrative Audit, Green Audit, Gender Audit.
8. ICT-enabled Classrooms for teaching-learning.
9. 100 Mbps internet connection and Wi-Fi campus.
10. INFLIBNET, e-journals are made available for students and teachers.
11. The college has an Alumni Association.
12. The college has 03 functional MoUs.
13. The college has installed a Rain Water Harvesting Project for an eco-friendly campus.
14. The college has installed Solar System for Energy Generation.

### Concluding Remarks :

We are glad to present the conclusion of our institute's SSR to NAAC. Our college has a proud legacy of fifteen years. The unconditional support of management has helped us to sail confidently during this period. The Quality, Discipline, Transparency and Sustainable Development in mechanism of governance and leadership has enabled us to achieve goals related to the seven criteria prescribed by NAAC. We have spacious campus of 09 acres on which we have developed student centric environment that is both innovative and value based. On the campus we have non-conventional energy sources to conserve energy. Water conservation is an important aspect of our green and clean campus which provides disabled-friendly and barrier free environment to our students. While giving the experiential learning to students from rural area, we use ICT enabled teaching to enhanced their comprehension. For example, we have successfully conducted teaching, learning and evaluation process through platforms like google meet, Zoom and google forms during covid-19 pandemic period. To assess our strength and weaknesses we conducted Academic and Administrative Audit. We also conducted green audit and gender audit. Our faculty members have published good number of research papers. Several extension activities connecting the surrounding society have been undertaken. Blood Donation Camps, Cleanliness Drives are just a few examples. To develop multifaceted sports persons, we have various sports facilities. To develop responsible citizens leading meaningful lives we inculcate our students with moral and civic values through daily national anthem. Different cultural activities are a significant aspect of our college. We have been certified with ISO (QMS). These features of our college will certainly make it NEP enabled institute in near future.