

IQAC: 01 /2022-23

Date : 15/01/2023

## **Notice**

All the members of IQAC are hereby informed that the IQAC 1<sup>st</sup> meeting for the academic year 2022-23 is scheduled to be held on 25<sup>st</sup> Jan. 2023 in the meeting hall at 12:15 PM. The brief agenda of the meeting as follows. All, therefore, requested to kindly make it convenient to attend the meeting.

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CA Dr. P.R.Kadam

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Dr. D.D. Gavhane

## AGENDA OF THE MEETING

- 1. To introduce IQAC roll & responsibility
- 2. Discussion regarding NAAC new methodology
- 3. To prepare all academic record by NAAC manual
- 4. Discussion on department result
- 5. Arrange the Parent, Alumni & Stakeholder meeting
- 6. Discussion on feedback collection & analysis
- 7. Create a college account on the NAAC website.



## **MINUTES OF THE MEETING**

| Meeting No: 01  | Date : 25/01/2023 | <b>Time : 12:15 PM</b> |
|-----------------|-------------------|------------------------|
| Present Member: | 07                |                        |

The first meeting of the internal quality assurance cell for the academic year 2022-23 was held on 25 Jan. 2023 at 12:15 PM in the meeting hall of Maratha Vidya Prasarak Samaj's Arts & Commerce College, Manmad. The meeting was chaired by Prin. Dr. D.D. Gavhane.

At the outset CA Dr. P.R.Kadam, IQAC coordinator welcomes the chairperson of the meeting, Prin. Dr. D.D. Gavhane & all the members of IQAC. The following agenda items were discussed during the meeting and it was unanimously resolved to implement them. The meeting was adjourned after the vote of thanks to the chair.

| S.No | Agenda  | Resolution  |
|------|---|---|
| 1.   | To introduce IQAC roll & responsibility             | To present IQAC roll &<br>responsibility to maintain quality<br>education |
| 2.   | Discussion regarding NAAC new methodology           | Arrange the guest lecture of expert                                       |
| 3.   | To prepare all academic record by NAAC manual       | Distribution of NAAC Criteria to assistant professor                      |
| 4.   | Discussion on department result                     | Department result is satisfactory excluding English & math                |
| 5.   | Arrange the Parent, Alumni &<br>Stakeholder meeting | Arrange the big program under<br>Hon'ble Sarchitnis of MVP in<br>Jan.2019 |
| 6.   | Discussion on feedback collection & analysis        | Decided to collect feedback offline<br>for the academic year 2018-19      |
| 7.   | Create a college account on NAAC website            | Open account in HEI   |

## Following Member ware present for the meeting

- 1. Dr.Dattatray Dhanu Gavhane (Principal)
- 2. Er.Amitbhau Borse (Management Representative)
- 3. Dr.Anita Shankar Phapale (Alumni Representative)
- 4. Prof.Rahul Jaysing Bahot (Teacher Representative)
- 5. Dr.Mohod Jivan Vamanrao (Teacher Representative)
- 6. Mr.Yogesh Bhausaheb Tile (Office Representative)
- 7. CA.Dr.Prashant Rameshwar Kadam (IQAC Coordinator)