



Maratha Vidya Prasarak Samaj's

Arts, Commerce & Science College, Manmad.

Tal. Nandgaon, Dist. Nashik (M.S.) 423104

Affiliated to Savitribai Phule Pune University, Pune

(ID No-PU/NS/AC/108/2007) AISHE : C-42066

Email: - mvpprinmanmad@gmail.com Telephone: - 02591-225364

IQAC : 01 /2020-21

Date : 04/06/2020

Online Meeting Notice

All the members of IQAC are hereby informed that the IQAC 1st meeting for the academic year 2020-21 is scheduled to be held **on 20th June 2020** on Zoom App. at **11:00 AM**. The brief agenda of the meeting as follows. All, therefore, requested to kindly make it convenient to attend the meeting.

Shri. A. B. Jadhav

Dr. S. G. Baviskar

AGENDA OF THE MEETING

1. To read & confirm minutes of the previous meeting
2. To Overview on Syllabus Completion Status.
3. To Organize Online Lectures for the Students.
4. Discussion on Criteriawise Work.
5. To prepare Question Bank for the Test Exam.
6. To Arrange Online Test Exam.
7. To Organize Workshop for Class III Employees.



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MINUTES OF THE MEETING

Meeting No: 01 Date : 20/06/2020

Time : 11:00 AM

The first meeting of the internal quality assurance cell for the academic year 2019-20 was held on 07th March 2020 at 12:00 PM in the meeting hall of Maratha Vidya Prasarak Samaj's Arts & Commerce College, Manmad. The meeting was chaired by Prin. Dr. S. G. Baviskar

At the outset Shri. A. B. Jadhav, IQAC coordinator welcomes the chairperson of the meeting, Prin. Dr. S. G. Baviskar & all the members of IQAC. The following agenda items were discussed during the meeting and it was unanimously resolved to implement them. The meeting was adjourned after the vote of thanks to the chair.

S.No	Agenda	Resolution
1.	To read & confirm minutes of the previous meeting	The minutes of the previous meeting read by the coordinator & confirmed by the present members. As per the minutes of the meeting, the action taken report is briefly discussed in the meeting.
2.	To Overview on Syllabus Completion Status	All Teaching Staff is given instruction to complete syllabus as per the instructions given by the SPPU.
3.	To Organize Online Lectures for the Students.	To Arrange necessary lectures as per the stages of completion of Syllabus.
4.	Discussion on Criteriawise Work	All heads are given instruction to complete Criterion wise.
5.	To prepare Question Bank for the Test Exam.	All teaching staff should prepare necessary sets of Question Paper Bank for Test Exam.
6.	To Arrange Online Test Exam	To Coordinate and arrange Online test exam.
7.	To Organize Workshop for Class III Employees.	It is Decided to Organize Workshop for Class III employees for Functional Skill and Behaviour Development.

Following Members were present for the Meeting

Sr. No	Name	Designation
1.	Dr.S.G.Baviskar	Chairman
2.	Mr.Ambadas Parbat Navale	Asst. Professor
3.	Mr. Ganesh Chandrkant Barve	Asst. Professor
4.	Mr.Niraj Vishvas Bhabad	Asst. Professor
5.	Mr.Yogesh Bhausahab Tile	Administrative officer
6.	Mr.Abhijit Jalindar Gotis	Student Nominee
7.	Mr.Sagar Manik Thakare	Alumni Nominee
8.	Mr.Ashok Badrinath Jadhav	IQAC Coordinator



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IQAC : 02 /2020-21

Date : 03/10/2020

Online Meeting Notice

All the members of IQAC are hereby informed that the IQAC 2st meeting for the academic year 2020-21 is scheduled to be held **on 17th October 2020** on Zoom App. at **11:00 AM**. The brief agenda of the meeting as follows. All, therefore, requested to kindly make it convenient to attend the meeting.

Shri. A. B. Jadhav

Dr. S. G. Baviskar

AGENDA OF THE MEETING

1. To read & confirm minutes of the previous meeting.
2. To Form Admission Committee for New Academic Year.
3. To Share Notes and Recorded Video to the students.
4. To Organize Online Lectures for the Students.
5. To Arrange Online Test Exam.
6. Discussion on Criteriawise Work.



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MINUTES OF THE MEETING

Meeting No: 02

Date : 17/10/2020

Time : 11:00 AM

The first meeting of the internal quality assurance cell for the academic year 2019-20 was held on 07th March 2020 at 12:00 PM in the meeting hall of Maratha Vidya Prasarak Samaj's Arts & Commerce College, Manmad. The meeting was chaired by Prin. Dr. S. G. Baviskar

At the outset Shri. A. B. Jadhav, IQAC coordinator welcomes the chairperson of the meeting, Prin. Dr. S. G. Baviskar & all the members of IQAC. The following agenda items were discussed during the meeting and it was unanimously resolved to implement them. The meeting was adjourned after the vote of thanks to the chair.

S.No	Agenda	Resolution
1.	To read & confirm minutes of the previous meeting	The minutes of the previous meeting read by the coordinator & confirmed by the present members. As per the minutes of the meeting, the action taken report is briefly discussed in the meeting.
2.	To Form Admission Committee for New Academic Year.	All head of department has given instruction for the same.
3.	To Share Notes and Recorded Video to the students.	To prepare necessary pdf and video lectures and share to the students.
4.	To Organize Online Lectures for the Students.	All staff members has given instruction to prepare time table for the online lectures.
5.	To Arrange Online Test Exam.	All staff members has given instruction to prepare time table for the online test Exam for the practice of the students.
6.	Discussion on Criteriawise Work.	Instruction has been given to the criterion head to complete their pending work within period of one month.

Following Members were present for the Meeting

Sr. No	Name	Designation
1.	Dr.S.G.Baviskar	Chairman
2.	Mr.Ambadas Parbat Navale	Asst. Professor
3.	Mr. Ganesh Chandrkant Barve	Asst. Professor
4.	Mr.Niraj Vishvas Bhabad	Asst. Professor
5.	Mr.Yogesh Bhausahab Tile	Administrative officer
6.	Mr.Abhijit Jalindar Gotis	Student Nominee
7.	Mr.Sagar Manik Thakare	Alumni Nominee
8.	Mr.Ashok Badrinath Jadhav	IQAC Coordinator